

STATEMENT 1
PALMS OF TERRA CEIA BAY CDD
ADOPTED GENERAL FUND BUDGET FY2018 (NON-AD VALOREM)

DESCRIPTION	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 YTD - JULY	FY 2018 ADOPTED	VARIANCE 2017 TO 2018
1 ASSESSMENT - AD VALOREM	289,721	299,502	\$ -	\$ 271,225	\$ -	\$ -
2 ASSESSMENT - PRIOR YEARS	1,715	1,124	-	-	-	-
3 ASSESSMENT - NON-AD VALOREM (NET)	-	-	270,209	-	270,209	-
4 ASSESSMENT - NON-AD VALOREM ESTUARIES (NET)	-	-	6,000	-	6,000	-
5 INTEREST REVENUE	34	12	-	9	-	-
6 ELECTRIC SERVICE FEES	-	-	-	-	-	-
7 GATE DECAL FEES, RENTAL FEE, AD SALES	2,409	2,530	-	3,263	-	-
8 MISCELLANEOUS REVENUE	2,329	532	-	129	-	-
9 INSURANCE	-	27,261	-	-	-	-
10 ASSESSMENT DISCOUNTS	-	-	-	-	-	-
11 TOTAL REVENUE	296,208	330,961	276,209	274,626	276,209	-
12 EXPENDITURES						
13 PERSONNEL:						
14 BOARD OF SUPERVISORS SALARIES	10,954	15,400	12,000	10,200	12,000	-
15 ADMINISTRATIVE ASSISTANT	8,745	9,300	10,080	7,171	10,080	-
16 PAYROLL TAXES - FICA & FUTA	1,435	1,758	1,689	1,328	1,689	0
17 PAYROLL FEES	527	1,003	780	949	1,690	910
18 SUBTOTAL PERSONNEL	21,661	27,461	24,549	19,648	25,459	910
19 CONSULTING & PROFESSIONAL FEES:						
20 AUDIT SERVICES	8,300	4,500	3,100	3,100	3,200	100
21 LEGAL SERVICES	5,793	10,708	8,000	17,915	8,000	-
22 ENGINEERING SERVICES	878	3,500	2,000	9,012	2,000	-
23 DISTRICT MANAGEMENT	57,600	63,500	57,000	52,250	57,000	-
24 SUBTOTAL CONSULTING & PROFESSIONAL FEES	72,571	82,208	70,100	82,277	70,200	100
25 INSURANCE:						
26 PUBLIC OFFICIALS LIABILITY	-	2,140	2,500	2,403	2,500	-
27 FLOOD	856	918	900	945	985	85
28 WORKERS COMPENSATION	-	2,306	900	2,007	2,425	1,525
30 COMMERCIAL PACKAGE POLICY	11,129	6,982	7,500	5,669	7,000	(500)
31 SUBTOTAL INSURANCE	11,985	12,346	11,800	11,024	12,910	1,110
32 OFFICE:						
33 OFFICE SUPPLIES AND POSTAGE	1,423	455	2,000	1,924	2,000	-
34 RECORDS STORAGE	193	215	210	218	280	70
35 PUBLICATIONS	2,058	-	2,000	-	2,000	-
36 COMPUTER SOFTWARE & TECH SUPPORT	1,447	537	500	511	600	100
37 OFFICE EQUIPMENT	-	-	500	-	500	-
38 MISCELLANEOUS	735	852	250	87	150	(100)
39 SUBTOTAL OFFICE EXPENSES	5,856	2,059	5,460	2,740	5,530	70
40 GENERAL ADMINISTRATIVE:						
41 LEGAL ADVERTISING & MEETING NOTICES	4,075	4,110	4,000	493	4,000	-
42 STATE REGISTRATION	175	175	175	175	175	-
43 BANK SERVICES CHARGES	237	177	250	57	250	-
46 WEB-SITE MONTHLY HOSTING	-	1,200	960	1,271	980	20
47 SUBTOTAL GENERAL ADMINISTRATIVE	4,487	6,862	5,385	1,996	5,405	20
48 TOTAL ADMINISTRATIVE EXPENSES	116,560	130,936	117,294	117,685	119,504	2,210

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ADOPTED GENERAL FUND BUDGET FY2018 (NON-AD VALOREM)

DESCRIPTION	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 YTD - JULY	FY 2018 ADOPTED	VARIANCE 2017 TO 2018
49 UTILITIES & GATEHOUSE EXPENSES						
50 UTILITIES:						
51 ELECTRIC	13,756	13,680	18,000	8,524	16,000	(2,000)
52 WATER & SEWER	536	653	700	500	700	-
53 TELEPHONE & INTERNET	2,063	2,052	2,300	1,685	2,100	(200)
54 SUBTOTAL UTILITIES	16,355	16,385	21,000	10,709	18,800	(2,200)
55 GATEHOUSE/CONTROLLED ENTRY SYSTEMS:						
56 GATE SERVICE CONTRACT	10,173	6,960	6,425	6,425	6,425	-
57 GATE MAINTENANCE AND PARTS	507	3,909	2,000	1,936	3,500	1,500
58 CLEANING & BUILDING MAINTENANCE	2,124	2,011	1,200	1,293	2,200	1,000
59 ACCESS DECALS	1,400	1,523	875	780	1,500	625
60 GATE INSTALL	-	13,034	-	-	-	-
61 GH ATTENDANT (PAYROLL)	540	-	-	-	-	-
62 SUBTOTAL GATEHOUSE	14,744	27,437	10,500	10,434	13,625	3,125
63 TOTAL UTILITIES & GATEHOUSE EXP.	31,099	43,822	31,500	21,143	32,425	925
64 GROUNDS & FIELD MAINTENANCE EXPENSES						
65 LANDSCAPE MAINTENANCE:						
66 LANDSCAPE CONTRACT	23,396	23,280	23,280	17,460	25,680	2,400
67 PEST CONTROL	-	20	800	280	300	(500)
68 PALM TREE TRIMMING (230 Palms)	8,170	6,213	5,500	5,365	5,500	-
70 PLANTS , IMPROVEMENTS, & ENHANCEMENTS	1,325	1,775	6,775	1,345	6,240	(535)
71 MULCHING	-	-	2,000	-	2,000	-
72 IRRIGATION REPAIR; OUTSIDE OF CONTRACT	4,575	3,325	6,000	3,050	5,500	(500)
73 ESTUARIES MANGROVE TRIMMING	-	-	6,000	450	6,000	-
74 SUBTOTAL LANDSCAPING	37,466	34,613	50,355	27,950	51,220	865
75 OTHER FIELD MAINTENANCE:						
76 HARDWARE & SUPPLIES; MISC. MAINT.	1,391	2,690	2,000	416	2,000	-
77 LIGHTING REPAIR & MAINTENANCE	3,206	11,314	8,000	2,552	6,000	(2,000)
78 PIER AND BOARDWALK MAINT.	-	580	5,000	-	4,000	(1,000)
79 HARDSCAPE MAINTENANCE	68	-	-	-	-	-
80 STREET REPAIR & MAINTENANCE	2,000	950	4,000	-	4,000	-
81 RESERVE STUDY	-	2,595	-	-	-	-
82 SUBTOTAL OTHER FIELD MAINTENANCE	6,665	18,129	19,000	2,968	16,000	(3,000)
83 ENVIRONMENTAL MAINTENANCE:						
84 STORMWATER SYSTEM MAINTENANCE	-	-	4,000	-	3,500	(500)
85 CONSERVATION EASEMENT MAINTENANCE	9,000	12,900	10,000	6,000	12,900	2,900
86 MANGROVE TRIMMING	6,500	14,750	10,000	7,000	7,000	(3,000)
87 LAKE MAINTENANCE	5,566	6,360	6,360	5,300	6,360	-
88 LAKE AQUATIC PLANTINGS	8,386	-	1,500	-	1,500	-
89 TRIPLOID GRASS CARP STOCKING	1,555	-	1,200	790	1,200	-
90 SUBTOTAL ENVIRONMENTAL MAINTENANCE	31,007	34,010	33,060	19,090	32,460	(600)
91 TOTAL GROUNDS & FIELD MAINTENANCE EXPENSES	75,138	86,752	102,415	50,008	99,680	(2,735)
92 TOTAL OPERATIONS & MAINTENANCE	222,797	261,510	251,209	188,836	251,609	400

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ADOPTED GENERAL FUND BUDGET FY2018 (NON-AD VALOREM)

DESCRIPTION	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 YTD - JULY	FY 2018 ADOPTED	VARIANCE 2017 TO 2018
93 DESIGNATED FUNDS:						
94 FOR OPERATIONS:						
96 APPROPRIATION TO CONTINGENCY/IMPROVEMENT FUND	28,700	-	-	-	-	-
98 SECURITY CAMERAS	454	-	-	251	-	-
99 BOARDWALK RENOVATIONS/IMPROVEMENTS	10,600	-	-	-	-	-
100 TOTAL DESIGNATE FUNDS	39,754	-	-	251	-	-
101 GENERAL FUND IMPROVEMENT PROJECT EXPENDITURES:						
107 PIER GATE	-	-	15,000	-	-	(15,000)
108 LED RETROFIT	-	-	10,000	8,700	-	(10,000)
109 CAPITAL IMPROVEMENT-OTHER (FY 2017 it was paid to A-Team for underground work)	-	-	-	5,202	24,600	24,600
110 TOTAL GENERAL FUND IMPROVEMENT PROJECT	-	-	25,000	13,902	24,600	(400)
111						
112 TOTAL GENERAL FUND EXPENDITURES	262,551	261,510	276,209	202,989	276,209	0
113						
114 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	33,657	69,451	-	71,637	(0)	(0)
115 BEGINNING FUND BALANCE - AS RESTATED	64,770	98,427	167,878	167,878	167,878	
116 FUND BALANCES ENDING	\$ 98,427	\$ 167,878	\$ 167,878	\$ 239,515	\$ 167,878	

STATEMENT 2
PALMS OF TERRA CEIA BAY CDD
ADOPTED CAPITAL PROJECTS FUND BUDGET FY2018 (NON AD VALOREM)- CURRENT

	CAPITAL PROJECTS FUND					
	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2018 ADOPTED	VARIANCE 2017 TO 2018
REVENUE						
ASSESSMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ASSESSMENT - CAPITAL IMPROVEMENTS	-	-	-	48,000	55,680	7,680
ASSESSMENT - PRIOR YEARS	-	-	-	-	-	-
INTEREST REVENUE	-	-	-	-	-	-
ELECTRIC SERVICE FEES	-	-	-	-	-	-
GATE DECAL FEES, RENTAL FEE, AD SALES	-	-	-	-	-	-
MISCELLANEOUS REVENUE	-	-	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	-	-	-	-
SERVICE	-	-	-	-	-	-
ASSESSMENT ON-ROLL (Alloc. To Roads Improvement)	103,688	22,396	23,163	-	-	-
ASSESSMENT ON-ROLL (Alloc. To Facilities)	2,832	-	-	-	-	-
ASSESSMENT ON-ROLL (Alloc. To Pier Improvement)	-	7,628	7,889	-	-	-
ASSESSMENT ON-ROLL (Alloc. To Boardwalk Improvement)	-	7,171	7,416	-	-	-
ASSESSMENT ON-ROLL (Alloc. To Gatehouse Improvement)	-	7,636	7,897	-	-	-
ASSESSMENT ON-ROLL (Alloc. To Stormhouse Improvement)	-	-	-	-	-	-
ASSESSMENT ON-ROLL (Alloc. To Stormwater System Improvement)	-	9,669	4,780	-	-	-
ASSESSMENT DISCOUNTS	-	-	-	-	-	-
TOTAL REVENUE	106,520	54,500	51,145	48,000	55,680	7,680
CAPITAL IMPROVEMENT PROJECT EXPENDITURES:						
APPROPRIATION:ROAD IMPROVEMENTS	-	-	-	-	-	-
APPROPRIATION:FACILITIES FUND:PIER	-	-	-	-	-	-
APPROPRIATION:FACILITIES FUND:BOARDWALK	-	-	-	-	-	-
APPROPRIATION:FACILITIES FUND:GATEHOUSE & EQUIP	-	5,000	-	-	-	-
APPROPRIATION:STORMWATER	-	-	-	-	-	-
RESERVE STUDY	-	-	51,145	48,000	55,680	-
TOTAL CAPITAL FUND EXPENDITURES	-	5,000	51,145	48,000	55,680	-
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	106,520	49,500	-	-	-	7,680
NET CHANGE IN FUND BALANCE	-	49,500	-	-	-	-
FUND BALANCE - BEGINNING	-	106,520	156,020	207,165	255,165	-
FUND BALANCE - APPROPRIATED	-	49,500	51,145	48,000	55,680	-
FUND BALANCE-ENDING	106,520	156,020	207,165	255,165	310,845	-

FINANCIAL STATEMENT CATEGORY	VENDOR	SERVICE PROVIDED	ANNUAL AMOUNT OF CONTRACT	MONTHLY OR QUARTERLY AMOUNT OF CONTRACT	PAYMENT SCHEDULE	COMMENTS/SCOPE OF SERVICE
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EXPENDITURES ADMINISTRATIVE:

Column1	Column2	Column3	Column8	Column9	Column10	Column11
Board of Supervisors			\$ 12,000.00	\$ 1,000.00		Assumes 5 supervisor to be paid for 12 meetings
Administrative Assistant			\$ 10,080.00	\$ 720.00		Assistant is scheduled for 48 hours per month @\$15 per hour. Additional amount of \$1,440 for miscellaneous as needed
Payroll Taxes			1,689	\$ 76.50	MONTHLY	Approximately 7.65% of payroll
Payroll Svc. Fees			\$ 1,690.00	\$ 65.00		Processed by Paychex, per payroll period, 26 payrolls
Audit Services	Grau	Audit Services	\$ 3,200.00	Annual		Pursuant to agreement
Legal Services	DYE, DEITRICH, PETRUFF & ST. PAUL. P.L.	DISTRICT ATTORNEY	\$ 8,000.00	\$ -	VARIABLE	
ENGINEERING	Lombardo Foley	DISTRICT ENGINEER	\$ 2,000.00	\$ -	VARIABLE	
District Management	DPFG	DISTRICT MANAGEMENT	\$ 57,000.00	\$ 4,750.00	MONTHLY	
Public Officials Liability	Boyd Insurance		\$ 2,500.00		ANNUALLY	
Flood Insurance	Service Insurance		\$ 985.00		ANNUALLY	Policy period runs from 8/1 - 7/29 yearly. Anticipated 8% increase from PY
Workers Compensation	Paychex		\$ 2,425.00		Monthly	Policy for all BOS is \$2,000 annually and per payroll approximates \$16 per payroll for 26 payroll
Commercial Package Policy	Boyd Insurance		\$ 7,000.00		ANNUALLY	
Office Supplies & Postage	Misc. Administrative Expenditures for Asst.		\$ 2,000.00			
Records Storage	YARNALL RECORDS MANAGEMENT	STORAGE	\$ 280.00	\$ 23.03	MONTHLY	Approximates \$23.03 monthly. Slight increase from \$17.50
Publications	Accent Graphics		\$ 2,000.00		ANNUALLY	Printing of approximately 900 telephone directories
Computer Software & Tech support	Misc. expenditures as needed		\$ 600.00			Intechgrate Support approximates \$200 annually. Annual renewal of Microsoft \$100. Additional amount is for actual technical support of \$300 annually

FINANCIAL STATEMENT CATEGORY	VENDOR	SERVICE PROVIDED	ANNUAL AMOUNT OF CONTRACT	MONTHLY OR QUARTERLY AMOUNT OF CONTRACT	PAYMENT SCHEDULE	COMMENTS/SCOPE OF SERVICE
Office Equipment	Misc. expenditures as needed		\$ 500.00			
Miscellaneous	As needed		\$ 150.00			
Legal Advertisements & Meeting Notices	BRADENTON HERALD	PUBLIC NOTICE	\$ 4,000.00	\$ -	VARIABLE	ESTIMATED; X3 PUBLIC HEARINGS AND X1 YEARLY MEETING SCHEDULE
REGULATORY AND PERMIT FEES	FL DEPART. OF COMMUNITY AFFAIRS	SPECIAL DISTRICT ANNUAL FILING FEE	\$ 175.00	\$ -	ANNUALLY	FIXED BY STATUTE
Bank Service Charges	BB&T		\$ 250.00			Monthly service charges assessed by BB&T
Travel & Per Diem			\$ -			No longer utilized
Website Hosting & Mgmt			\$ -			No longer utilized
Website Monthly Hosting	ATLAS PROFESSIONAL SERVICES	WEBSITE ADMINISTRATION FOR DISTRICT	\$ 980.00	\$ 80.00		\$80 per month + \$20 domain registration
Electric	Florida Power	Electricity for 7 meters	\$ 16,000.00	\$ -	Monthly	Electricity for 7 meters,
Water & Sewer	City of Palmetto	water	\$ 700.00	\$ 57.00		Average monthly is \$57 for service at 2311 W. 14th
Telephone & Internet	BrightHouse Networks	cable/internet	\$ 2,100.00	\$ 175.00		Monthly bill approximates \$175 per month
Gate Service Contract			\$ 6,425.00	\$ -		Contract is with TEM and contract period begins April of each year. Have yet to receive the CY renewal
Gate Maintenance & Parts	Misellaneous as needed		\$ 3,500.00		ANNUALLY	
Cleaning & Building Maintenance	Lumars Cleaning Service	Guardhouse Cleaning	\$ 2,200.00	\$ 100.00	Monthly	Lumars is \$100 per month. Additional \$1,000 for misc. maintenance & repairs
Access Decals	TEM Systems	Bar Code labels	\$ 1,500.00			
GH Attendant			\$ -			No longer utilized
Landscape Contract	Russell Kitching		\$ 25,680.00	\$ 2,140.00		
Pest Control	Jones & Sons		\$ 300.00	\$ 20.00	Monthly	Approximates \$20 per month. Additional \$60 for extra service

FINANCIAL STATEMENT CATEGORY	VENDOR	SERVICE PROVIDED	ANNUAL AMOUNT OF CONTRACT	MONTHLY OR QUARTERLY AMOUNT OF CONTRACT	PAYMENT SCHEDULE	COMMENTS/SCOPE OF SERVICE
Palm Tree Trimming	Russell Kitching		\$ 5,500.00		ANNUALLY	Trim 230 Palms at \$4,140. Additional amount of \$1,360 is for any unanticipated palm removal or additional care
Plants Improvements & Enancements	RUSSELL KITCHING LAWN SERVICES, INC.		\$ 6,240.00			As requested by the Board of Supervisors such as storm clean up , extra sod or additional plant material
Mulching	RUSSELL KITCHING LAWN SERVICES, INC.	Mulching	\$ 2,000.00			
Irrigation Repairs	RUSSELL KITCHING LAWN SERVICES, INC.	Misc irrigation repairs	\$ 5,500.00			As needed
Estuaries mangrove trimming			\$ 6,000.00			
Hardware & Supplies			\$ 2,000.00			
Lighting Repair & Maintenance			\$ 6,000.00			
Pier & Boardwalk Maintenance			\$ 4,000.00			
Hardscape maintenance			\$ -			
Street Repair & Maintenance			\$ 4,000.00			
Stormwater System Maintenance			\$ 3,500.00			
Conservation Easement Maintenance	Stantec		\$ 12,900.00			Approximates \$3,225 per quarter
Mangrove Trimming			\$ 7,000.00			
Lake Maintenance	THE LAKE DOCTORS	SW POND AND POND BANK MAINTENANCE	\$ 6,360.00	\$ 530.00	MONTHLY	AMOUNT TAKEN FROM GL
Lake Aquatic Plantings			\$ 1,500.00			

FINANCIAL STATEMENT CATEGORY	VENDOR	SERVICE PROVIDED	ANNUAL AMOUNT OF CONTRACT	MONTHLY OR QUARTERLY AMOUNT OF CONTRACT	PAYMENT SCHEDULE	COMMENTS/SCOPE OF SERVICE
Triploid Grass Carp Stocking			\$ 1,200.00			