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Community Development District

***Advanced Board Package***

***Board of Supervisors  
Meeting***

***Tuesday  
March 13, 2018  
5:00 p.m.***

***Palms of Terra Ceia Bay Clubhouse  
2802 Terra Ceia Bay  
Palmetto, Florida***

***Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.***

Bradford J. Smith, Seat 1  
Barbara E. Gard, Seat 2  
Joseph R. Varady, Jr., Seat 3  
Charles Weidner, Seat 4  
Judi F. O'Connor, Seat 5



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15310 Amberly Drive, Suite 175  
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Phone: 813-374-9105

March 6, 2018

Board of Supervisors  
**Palms of Terra Ceia Bay**  
**Community Development District**

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Palms of Terra Ceia Bay Community Development District is scheduled for **Tuesday March 13, 2018 at 5:00 p.m. at the Palms of Terra Ceia Bay Clubhouse, 2802 Terra Ceia Bay, Palmetto FL 34221.**

*The advanced copy of the agenda for the meeting is attached, along with associated documentation for your consideration. Any additional support material will be forwarded to you under separate cover or distributed at the meeting.*

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

*Paul Cusmano*  
Paul Cusmano  
District Manager

Cc: Attorney  
District Records

Bradford J. Smith, Seat 1  
Barbara E. Gard, Seat 2  
Joseph R. Varady, Jr., Seat 3  
Charles Weidner, Seat 4  
Judi F. O'Connor, Seat 5



**Board of Supervisors Public Meeting Notice  
March 13, 2018**

**Palms of Terra Ceia Bay  
Clubhouse  
2802 Terra Ceia Bay  
Palmetto, Florida  
5:00 p.m.**

**Call In No: (563)999-2090  
Code: 68685#**

**AGENDA :**

1. Roll Call
2. Pledge of Allegiance
3. Meeting Properly Advertised
4. Audience Comments
5. Administrative Matters
  - A. Approval of the Minutes of February 13, 2018 Regular Meeting Exhibit 1
  - B. Acceptance of the February 2018 Financials Exhibit 2
6. Business Matters
  - A. Discussion of Gate House New Hire: Amy Lambert
  - B. Discussion of Field Maintenance Manager
    1. Henry Ortland (resume included) Exhibit 3
  - C. Bonita Vista Presentation by Owners
7. Staff Reports
  - A. District Manager
    1. Lake Doctor Pond Report Exhibit 4
  - B. District Counsel
8. Public Comments
9. Adjournment

**EXHIBIT 1.**



40 On a MOTION by Ms. O'Connor, SECONDED by Mr. Weidner, WITH ALL IN FAVOR, the Board  
41 approved the Minutes of February 1, 2018 Emergency Meeting for the Palms of Terra Ceia Bay Community  
42 Development District.

43  
44 **C. Acceptance of the January 2018 Unaudited Financial Statements**

45 Mr. Smith presented the January 2018 Unaudited Financial Statements and asked for comments or  
46 questions.

47 On a MOTION by Mr. Varady, Jr., SECONDED by Ms. O'Connor, WITH ALL IN FAVOR, the Board  
48 approved the January 2018 Unaudited Financial Statements for the Palms of Terra Ceia Bay Community  
49 Development District.

50  
51 Mr. Weidner asked for the status on the audit. Mr. Cusmano said he would send copies.

52 **SEVENTH ORDER OF BUSINESS – Business Matters**

53 **A. Ratification of Temp Employment Contract**

54 **1. Summary of Interview – Judi O'Connor**

55 Mr. Cusmano stated he was going to review the temp employee application but they got did not work  
56 out.

57 Ms. O'Connor said they did hire someone else and will be starting tomorrow. Mr. Cusmano will  
58 email an application.

59 **B. Petition Filed by Robert Lincoln**

60 Mr. Smith presented Petition Filed by Robert Lincoln, and Mr. Cusmano gave the Board an update.

61 **C. Discussion of Financial Obligation**

62 No action was taken on this item.

63 **D. Manager's Report**

64 Mr. Cusmano gave an update on the mangrove permit.

65 **EIGHTH ORDER OF BUSINESS – Other Business Matters**

66 **A. Follow-up with Stantec Engineering – Easement Permit**

67  
68 **B. Copy of RFP for CDD Management Company**

69 Mr. Cusmano presented the Copy of RFP for CDD Management Company and asked for comments  
70 or questions.

71 Discussion ensued.

72 Discussion ensued concerning a Field Manager. Mr. Cusmano will put a cost together for 3 days a  
73 week.

74 Ms. Davis asked for an update on the camera systems.

75 Discussion ensued. Mr. Cusmano will put together a package for cameras and single armature gates.

76 **NINTH ORDER OF BUSINESS – Public Comments**

77           Comments were made about the dock and the circle.

78 **TENTH ORDER OF BUSINESS - Adjournment**

79 On a MOTION by Ms. Gard, SECONDED by Ms. O’Connor, WITH ALL IN FAVOR, the Board adjourned  
80 the meeting for the Palms of Terra Ceia Bay Community Development District.

81

82 *\*Each person who decides to appeal any decision made by the Board with respect to any matter considered*  
83 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*  
84 *including the testimony and evidence upon which such appeal is to be based.*

85

86 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**  
87 **meeting held on \_\_\_\_\_.**

88

89

90 \_\_\_\_\_  
**Signature**

\_\_\_\_\_ **Signature**

91

92

93 \_\_\_\_\_  
**Printed Name**

\_\_\_\_\_ **Printed Name**

94 **Title:**    **Secretary**        **Assistant Secretary**

**Title:**    **Chairman**        **Vice Chairman**

95

**EXHIBIT 2.**



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**PALMS OF TERRA CEIA BAY**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**UNAUDITED FINANCIAL STATEMENTS**

**Preliminary**

**As of**

**February 28, 2018**

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**Palms Of Terra Ceia Bay CDD**  
**Balance Sheet**  
**February 28, 2018**

	<u>GENERAL FUND</u>	<u>CAP PROJECTS FUND</u>	<u>TOTAL</u>
<b><u>ASSETS:</u></b>			
POOLED CASH	\$ 232,403	\$ 106,089	\$ 338,492
CASH ON HAND	116	-	116
INVESTMENTS:			
MMK ACCOUNT	122,164	-	122,164
12 MO CD	-	100,100	100,100
12 MO CD II	-	100,000	100,000
ACCOUNTS RECEIVABLE	250	-	250
ASSESSMENTS RECEIVABLE -ON ROLL	30,957	5,877	36,834
DUE FROM OTHER FUNDS	-	-	-
DEPOSITS	35	-	35
PREPAID ITEMS	-	-	-
<b>TOTAL ASSETS</b>	<b>\$ 385,925</b>	<b>\$ 312,066</b>	<b>\$ 697,991</b>
<b><u>LIABILITIES:</u></b>			
ACCOUNTS PAYABLE	\$ -	\$ -	\$ -
DUE TO OTHER FUNDS	-	-	-
DEFERRED REVENUE-ON ROLL	30,957	5,877	36,834
<b><u>FUND BALANCE:</u></b>			
NON SPENDABLE (Deposits & Prepaid)	35	-	35
SPENDABLE:			
ASSIGNED			
GENERAL FUND - Operating (FY18)	69,052	-	69,052
CAPITAL PROJECTS - Reserve Study (FY18)	-	50,498	50,498
CAPITAL PROJECTS - Alloc to Roads Improvement	-	148,805	148,805
CAPITAL PROJECTS - Alloc to Pier Improvement	-	15,367	15,367
CAPITAL PROJECTS - Alloc to Boardwalk Improvement	-	14,446	14,446
CAPITAL PROJECTS - Alloc to Gatehouse Improvement	-	9,069	9,069
CAPITAL PROJECTS - Alloc to Stormsystem Improvement	-	19,478	19,478
UNASSIGNED FY2018	285,881	48,526	334,407
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$ 385,925</b>	<b>\$ 312,066</b>	<b>\$ 697,991</b>

**Palms Of Terra Ceia Bay**  
**General Fund**  
**Statement of Revenue, Expenses and Changes in Fund Balance**  
**FY2018 For The Period Ending February 28, 2018**

	FY 2018 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
<b>REVENUE</b>				
ASSESSMENT - ON-ROLL (Ad Valorem)	\$ 270,209	\$ 243,188	\$ 248,236	\$ 5,048
ASSESSMENT - PRIOR YEARS	-	-	-	-
GATE DECALS	-	-	2,970	2,970.00
ASSESSMENT - NON-AD VALOREM ESTUARIES(NET)	6,000	-	-	-
INTEREST REVENUE	-	-	5	5
MISCELLANEOUS REVENUE	-	-	127	127
<b>TOTAL REVENUE</b>	<b>276,209</b>	<b>243,188</b>	<b>251,338</b>	<b>8,150</b>
<b>EXPENDITURES</b>				
<b>DISTRICT ADMINISTRATION</b>				
BOARD OF SUPERVISORS SALARIES	12,000	5,000	4,000	1,000
ADMINISTRATIVE ASSISTANT	10,080	4,200	4,662	(462)
PAYROLL TAXES - FICA & FUTA	1,689	704	663	41
PAYROLL FEES	1,690	704	634	70
<b>SUBTOTAL PERSONNEL</b>	<b>25,459</b>	<b>10,608</b>	<b>9,959</b>	<b>649</b>
<b>CONSULTING &amp; PROFESSIONAL FEES:</b>				
AUDIT SERVICES	3,200	1,333	-	1,333
LEGAL SERVICES	8,000	3,333	3,420	(87)
ENGINEERING SERVICES	2,000	833	-	833
DISTRICT MANAGEMENT	57,000	23,750	23,750	-
<b>SUBTOTAL CONSULTING &amp; PROFESSIONAL FEES</b>	<b>70,200</b>	<b>29,250</b>	<b>27,170</b>	<b>2,080</b>
<b>SUBTOTAL DISTRICT ADMINISTRATION</b>	<b>95,659</b>	<b>39,858</b>	<b>37,129</b>	<b>2,729</b>
<b>INSURANCE:</b>				
PUBLIC OFFICIALS LIABILITY	2,500	2,402	2,402	-
FLOOD	985	410	-	410
WORKERS COMPENSATION INS	2,425	2,000	2,000	-
INSURANCE - GENERAL LIABILITY	7,000	5,669	5,669	-
<b>SUBTOTAL INSURANCE</b>	<b>12,910</b>	<b>10,481</b>	<b>10,071</b>	<b>410</b>
<b>OFFICE:</b>				
OFFICE SUPPLIES AND POSTAGE	2,000	833	825	8
RECORDS STORAGE	280	117	174	(57)
PUBLICATIONS	2,000	833	-	833
COMPUTER SOFTWARE & TECH SUPPORT	600	250	247	3
OFFICE EQUIPMENT	500	208	-	208
MISCELLANEOUS SERVICES	150	63	20	43
<b>SUBTOTAL OFFICE</b>	<b>5,530</b>	<b>2,304</b>	<b>1,266</b>	<b>1,038</b>
<b>GENERAL ADMINISTRATIVE:</b>				
LEGAL ADVERTISING & MEETING NOTICES	4,000	1,667	198	1,469
STATE REGISTRATION	175	175	175	-
BANK SERVICES CHARGES	250	104	25	79
WEBSITE HOSTING & MANAGEMENT	980	408	420	(12)
<b>SUBTOTAL OFFICE &amp; GENERAL ADMINISTRATIVE</b>	<b>5,405</b>	<b>2,354</b>	<b>818</b>	<b>1,536</b>
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>119,504</b>	<b>54,998</b>	<b>49,284</b>	<b>5,714</b>
<b>UTILITIES &amp; GATEHOUSE EXPENSES</b>				
<b>UTILITIES:</b>				
ELECTRICITY	16,000	6,667	4,291	2,376
WATER & SEWER	700	292	225	67
TELEPHONE & INTERNET	2,100	875	836	39
<b>SUBTOTAL UTILITIES</b>	<b>18,800</b>	<b>7,833</b>	<b>5,352</b>	<b>2,481</b>

**Palms Of Terra Ceia Bay**  
**General Fund**  
**Statement of Revenue, Expenses and Changes in Fund Balance**  
**FY2018 For The Period Ending February 28, 2018**

	FY 2018 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
<b>GATEHOUSE/CONTROLLED ENTRY SYSTEMS:</b>				
GATE SERVICE CONTRACT	6,425	2,677	-	2,677
GATE MAINTENANCE AND PARTS	3,500	1,458	-	1,458
GATEHOUSE - MISC.	-	-	268	(268)
CLEANING & BUILDING MAINTENANCE	2,200	917	1,517	(600)
ACCESS DECALS	1,500	625	818	(193)
CAMERAS - REPAIRS AND MAINT.	-	-	484	(484)
<b>SUBTOTAL GATEHOUSE</b>	<b>13,625</b>	<b>5,677</b>	<b>3,087</b>	<b>2,590</b>
<b>TOTAL UTILITIES &amp; GATEHOUSE EXPENSES</b>	<b>32,425</b>	<b>13,510</b>	<b>8,439</b>	<b>5,071</b>
<b>GROUNDS &amp; FIELD MAINTENANCE EXPENSES</b>				
<b>LANDSCAPE MAINTENANCE:</b>				
LANDSCAPE CONTRACT	25,680	10,700	8,560	2,140
PEST CONTROL	300	125	150	(25)
PALM TREE TRIMMING (245 Palm Trees)	5,500	2,292	5,460	(3,168)
PLANTS & IMPROVEMENTS (350 Geranium & Horticulture)	6,240	2,600	1,250	1,350
MULCH	2,000	833	100	733
IRRIGATION REPAIR ( Outside Of Contract )	5,500	2,292	1,070	1,222
ESTUARIES MANGROVE TRIMMING	6,000	2,500	225	2,275
<b>SUBTOTAL LANDSCAPING</b>	<b>51,220</b>	<b>21,342</b>	<b>16,815</b>	<b>4,527</b>
<b>OTHER FIELD MAINTENANCE:</b>				
LIGHTING REPAIR & MAINTENANCE	6,000	2,500	2,051	449
PIER AND BOARDWALK MAINTENANCE (Contract is \$10,000)	4,000	1,667	-	1,667
STREET REPAIR & MAINTENANCE	4,000	1,667	-	1,667
FIELD MISCELLANEOUS & MAINT	2,000	833	9	824
<b>SUBTOTAL OTHER FIELD MAINTENANCE</b>	<b>16,000</b>	<b>6,667</b>	<b>2,060</b>	<b>4,607</b>
<b>ENVIRONMENTAL MAINTENANCE:</b>				
STORMWATER SYSTEM MAINTENANCE	3,500	1,458	-	1,458
CONSERVATION EASEMENT MAINTENANCE	12,900	5,375	-	5,375
MANGROVE TRIMMING	7,000	7,000	7,000	-
LAKE MAINTENANCE	6,360	2,650	2,650	-
LAKE AQUATIC PLANTINGS	1,500	625	50	575
TRIPLOID GRASS CARP STOCKING	1,200	500	-	500
<b>SUBTOTAL ENVIRONMENTAL MAINTENANCE</b>	<b>32,460</b>	<b>17,608</b>	<b>9,700</b>	<b>7,908</b>
<b>TOTAL GROUNDS &amp; FIELD MAINTENANCE EXPENSES</b>	<b>132,105</b>	<b>45,617</b>	<b>28,575</b>	<b>17,042</b>
<b>TOTAL OPERATIONS &amp; MAINTENANCE EXPENSES</b>	<b>251,609</b>	<b>114,125</b>	<b>86,298</b>	<b>27,827</b>
<b>GENERAL FUND IMPROVEMENTS PROJECT :</b>				
ROAD IMPROVEMENTS / REPAIRS	-	-	-	-
PIER RENOVATIONS / IMPROVEMENTS	-	-	-	-
STORMWATER SYSTEM REPAIRS / IMPROVEMENTS	-	-	-	-
PIER GATE	-	-	-	-
LED RETROFIT	-	-	-	-
CAPITAL IMPROVEMENTS - OTHER	24,600	10,250	-	10,250
<b>TOTAL GENERAL FUND IMPROVEMENTS PROJECT</b>	<b>24,600</b>	<b>10,250</b>	<b>-</b>	<b>10,250</b>
<b>TOTAL EXPENDITURES</b>	<b>276,209</b>	<b>124,375</b>	<b>86,298</b>	<b>38,077</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>-</b>	<b>118,813</b>	<b>165,040</b>	<b>46,227</b>
FUND BALANCE - BEGINNING	-	-	189,928	189,928
<b>FUND BALANCE - ENDING</b>	<b>\$ -</b>	<b>\$ 118,813</b>	<b>\$ 354,968</b>	<b>\$ 236,155</b>

a) Assessments on-roll budget reported at gross, budget year-to-date adjusted to net and actual assessments collected reported at net pending reconciliation of discount and collection fees from County.

**PALMS OF TERRA CEIA BAY**  
**Capital Projects Fund**  
**Statement of Revenue, Expenses and Changes in Fund Balance**  
**FY2018 For The Period Ending February 28, 2018**

	<b>FY 2018 ADOPTED BUDGET</b>	<b>BUDGET YEAR-TO-DATE</b>	<b>ACTUAL YEAR-TO-DATE</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b>REVENUE</b>				
ASSESSMENT - ON-ROLL (Cap Imp)	\$ 55,680	50,112	\$ 50,498	\$ 386
ASSESSMENT DISCOUNTS	-	-	-	-
INTEREST REVENUE	-	-	-	-
<b>TOTAL REVENUE</b>	<b>55,680</b>	<b>50,112</b>	<b>50,498</b>	<b>386</b>
<b>EXPENDITURES</b>				
COUNTY ASSESSMENTS COLLECTIONS FEE	-	-	-	-
RESERVE STUDY	55,680	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>55,680</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>-</b>	<b>50,112</b>	<b>50,498</b>	<b>386</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>-</b>	<b>50,112</b>	<b>50,498</b>	<b>386</b>
<b>FUND BALANCE - BEGINNING</b>	<b>-</b>	<b>-</b>	255,691	255,691
<b>FUND BALANCE - ENDING</b>	<b>\$ -</b>	<b>\$ 50,112</b>	<b>\$ 306,189</b>	<b>\$ 256,077</b>

**Palms Of Terra Ceia Bay CDD**  
**Bank Reconciliation**  
**February 28, 2018**

Balance Per Bank Statement	\$	340,884.29
Less: Outstanding Checks		(2,391.68)
<b><i>Adjusted Bank Balance</i></b>	<b>\$</b>	<b><u>338,492.61</u></b>

Beginning Cash Balance Per Books	\$	335,071.24
Deposits		13,814.49
Cash Disbursements		(10,393.12)
<b><i>Balance Per Books</i></b>	<b>\$</b>	<b><u>338,492.61</u></b>

# PALMS OF TERRA CEIA BAY

## Check Register

FY2018

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	Balance
<b>Balance as of 9/30/2017</b>				<b>873.05</b>	<b>15,487.70</b>	<b>235,622.22</b>
10/01/2017		BB&T	Service Charge		5.00	235,622.22
10/01/2017	3862	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - October		4,750.00	230,872.22
10/02/2017	3863	PREFERRED GOVERNMENTAL INSURANCE TRUST	W/C - 10/1/17-10/1/18		2,000.00	228,872.22
10/03/2017	3864	Barbara Gard	Flag		169.70	228,702.52
10/03/2017	3865	BRIGHT HOUSE NETWORKS	Internet/Telephone - Oct		163.08	228,539.44
10/09/2017	3866	CITY OF PALMETTO	8/31-9/28 - Water		67.45	228,471.99
10/09/2017	3867	OFFICE DEPOT BUSINESS CREDIT	Supplies		47.73	228,424.26
10/09/2017	3868	TEM SYSTEMS, INC	Gate Repairs		524.00	227,900.26
10/09/2017	3869	THE LAKE DOCTORS	Lake Maint - October		530.00	227,370.26
10/13/2017	3870	AMY HORWITZ	Decal Refund		20.00	227,350.26
10/13/2017	3871	ANTHONY CORINGRATO	Decal Refund		20.00	227,330.26
10/13/2017	3872	APRIL CHAMPION	Decal Refund		20.00	227,310.26
10/13/2017	3873	BARBARA DUVAL	Decal Refund		20.00	227,290.26
10/13/2017	3874	BILL & KATHLEEN FREY	Decal Refund		20.00	227,270.26
10/13/2017	3875	BOB NELSON	Decal Refund		20.00	227,250.26
10/13/2017	3876	BURRITT AND JUANITA LARSON	Decal Refund		20.00	227,230.26
10/13/2017	3877	CLIFTON & BARBARA SMALL	Decal Refund		20.00	227,210.26
10/13/2017	3878	DAVID & JERI ROWLAND	Decal Refund		40.00	227,170.26
10/13/2017	3879	DAVID & JOYCE SELTZER	Decal Refund		20.00	227,150.26
10/13/2017	3880	DAVID & MARY PICKUP	Decal Refund		20.00	227,130.26
10/13/2017	3881	DAWN SMITH	Decal Refund		40.00	227,090.26
10/13/2017	3882	DEBRA MINDER	Decal Refund		20.00	227,070.26
10/13/2017	3883	DON GADD	Decal Refund		20.00	227,050.26
10/13/2017	3884	DOTTIE OAKES	Decal Refund		20.00	227,030.26
10/13/2017	3885	DUANE MOORE	Decal Refund		20.00	227,010.26
10/13/2017	3886	DWAYNE & GENA NOYES	Decal Refund		40.00	226,970.26
10/13/2017	3887	FRANK COLORITO	Decal Refund		20.00	226,950.26
10/13/2017	3888	GINGER SCHMITZERLE	Decal Refund		20.00	226,930.26
10/13/2017	3889	GLEN & BARBARA BEACH	Decal Refund		20.00	226,910.26
10/13/2017	3890	HOWARD DODDS	Decal Refund		20.00	226,890.26
10/13/2017	3891	JACK & CAROLYN SIMPSON	Decal Refund		20.00	226,870.26
10/13/2017	3892	JAN JOLLY	Decal Refund		60.00	226,810.26
10/13/2017	3893	JAY & LETHA FADELY	Decal Refund		20.00	226,790.26
10/13/2017	3894	JEAN ANN MATHEW	Decal Refund		20.00	226,770.26
10/13/2017	3895	JIM BARBOUR	Decal Refund		40.00	226,730.26
10/13/2017	3896	JOANNE GLEASON	Decal Refund		60.00	226,670.26
10/13/2017	3897	JOE CUFFEL	Decal Refund		20.00	226,650.26
10/13/2017	3898	JOE VARADY	Decal Refund		20.00	226,630.26
10/13/2017	3899	JOHN & CAROLYN BROOKMEYER	Decal Refund		60.00	226,570.26
10/13/2017	3900	KATE SAGGESE	Decal Refund		20.00	226,550.26
10/13/2017	3901	KATHLEEN LEE	Decal Refund		20.00	226,530.26
10/13/2017	3902	LAMAR & CONNIE BARTON	Decal Refund		20.00	226,510.26
10/13/2017	3903	LARRY & BARBARA GOINGS	Decal Refund		20.00	226,490.26
10/13/2017	3904	LAURA DODSON	Decal Refund		60.00	226,430.26
10/13/2017	3905	MARK CATTRAN	Decal Refund		40.00	226,390.26
10/13/2017	3906	MARTA CASADEVALLS	Decal Refund		20.00	226,370.26
10/13/2017	3907	MICHELLE MARTIN	Decal Refund		20.00	226,350.26
10/13/2017	3908	MICKY SAWDY	Decal Refund		20.00	226,330.26
10/13/2017	3909	MIKE TROLLO	Decal Refund		20.00	226,310.26
10/13/2017	3910	NEWELL & MARY YAPLE	Decal Refund		20.00	226,290.26
10/13/2017	3911	PATRICIA HODGES	Decal Refund		20.00	226,270.26
10/13/2017	3912	RANDY MILLER	Decal Refund		40.00	226,230.26
10/13/2017	3913	RHETT YANCY	Decal Refund		20.00	226,210.26
10/13/2017	3914	RICK & JANET MEHRER	Decal Refund		40.00	226,170.26
10/13/2017	3915	ROBERT GILLI	Decal Refund		20.00	226,150.26
10/13/2017	3916	ROBERY & VIRGINIA POSSEHL	Decal Refund		20.00	226,130.26
10/13/2017	3917	RONALD & KATHERINE JARVIS	Decal Refund		40.00	226,090.26
10/13/2017	3918	RUSSELL & MELANIE LACANIC	Decal Refund		20.00	226,070.26
10/13/2017	3919	RUTH HUSEL	Decal Refund		20.00	226,050.26
10/13/2017	3920	SCOTT & MAGGIE HAMMOND	Decal Refund		20.00	226,030.26
10/13/2017	3921	SHELEY STUCHELL	Decal Refund		20.00	226,010.26
10/13/2017	3922	SHIRLEY GROOVER BRYANT	Decal Refund		20.00	225,990.26
10/13/2017	3923	SUSAN MARTY	Decal Refund		40.00	225,950.26
10/13/2017	3924	TOM ARMSTRONG	Decal Refund		20.00	225,930.26
10/13/2017	3925	TONY & KATHY VACCARO	Decal Refund		20.00	225,910.26
10/13/2017	3926	WALTER ZAHN	VOIDED		0.00	225,910.26
10/13/2017	3927	WILLIAM WHISNANT	Decal Refund		20.00	225,890.26
10/13/2017	ACH10132017	Paychex	P/R Fees		65.50	225,824.76
10/13/2017	ACH10132017	Paychex	9/25-10/8 - P/R		73.44	225,751.32
10/13/2017	10146DD	Robyn Davis	9/25-10/8 - P/R		443.28	225,308.04

# PALMS OF TERRA CEIA BAY

## Check Register

FY2018

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	Balance
10/17/2017	3928	BOYD INSURANCE & INVESTMENT SERVICES, INC	FY2018 Insurance		8,070.54	217,237.50
10/20/2017	3929	BUSINESS OBSERVER	Legal Ad		76.50	217,161.00
10/20/2017	3930	Robyn Davis	Wireless Security Camera		199.99	216,961.01
10/20/2017	3931	VENTURESIN.COM, INC.	Web Site Hosting - October		80.00	216,881.01
10/25/2017	ACH102517	FLORIDA POWER AND LIGHT	Electricity		819.59	216,061.42
10/27/2017	ACH10272017	Paychex	P/R Fees		57.28	216,004.14
10/27/2017	10148DD	Barbara Gard	BOS Mtg - 10/10/17		184.70	215,819.44
10/27/2017	10150DD	Bradford Smith	BOS Mtg - 10/10/17		184.70	215,634.74
10/27/2017	10152	CHARLES WEIDNER	BOS Mtg - 10/10/17		184.70	215,450.04
10/27/2017	10151DD	JOE VARADY	BOS Mtg - 10/10/17		184.70	215,265.34
10/27/2017	10149DD	JUDITH O'CONNOR	BOS Mtg - 10/10/17		183.87	215,081.47
10/27/2017	ACH10272017	Paychex	10/9-10/22/17 - P/R		227.27	214,854.20
10/27/2017	10147DD	Robyn Davis	10/9-10/22/17 - P/R		443.28	214,410.92
10/30/2017	3932	BRIGHT HOUSE NETWORKS	10/27-11/26 - Internet/Phone		163.42	214,247.50
10/30/2017	3933	Cherokee, Inc	Repair Column at Front Gate/Paint/Boards		2,475.00	211,772.50
10/30/2017	3934	DELUXE BUSINESS	Checks		209.64	211,562.86
10/30/2017	3935	Dye, Deitrich, Petruff & St. Paul, P.L.	Legal Svcs - September		3,719.25	207,843.61
10/30/2017	3936	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing - FY 2018		175.00	207,668.61
10/30/2017	3937	Russell Kitching Lawn Services, Inc.	Check VOIDED		0.00	207,668.61
10/30/2017	3938	Russell Kitching Lawn Services, Inc.	Landscape Maint - Jul/Oct Storm Clean Up		5,875.00	201,793.61
10/31/2017		Manatee County	Deposit	1,141.89		202,935.50
<b>Balance as of 10/31/2017</b>				<b>1,141.89</b>	<b>33,833.61</b>	<b>202,935.50</b>
11/01/2017	3941	Palms of Terra Ceia Bay	12 MO CD 2		100,000.00	102,935.50
11/01/2017	3939	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - November		4,750.00	98,185.50
11/01/2017	3940	Bank United	VOIDED		0.00	98,185.50
11/01/2017		BB&T	Service Charge		5.00	98,180.50
11/02/2017		Manatee County	Tax Collection - Excess Fees FY 2017	1,012.70		99,193.20
11/06/2017		Deposit	Decals	437.62		99,630.82
11/10/2017	ACH11102017	Paychex	P/R Fees		55.50	99,575.32
11/10/2017	ACH11102017	Paychex	10/23-11/5/17 P/R		73.44	99,501.88
11/10/2017	10153DD	Robyn Davis	10/23-11/5/17 P/R		443.28	99,058.60
11/13/2017	3942	CITY OF PALMETTO	9/29-10/30 - Water		56.37	99,002.23
11/13/2017	3943	Intechgrate Systems	Tech Support		255.50	98,746.73
11/13/2017	3944	JOHN PEDONE	Decal Refund		20.00	98,726.73
11/13/2017	3945	LUMAR'S CLEANING	Gatehouse Cleaning - October		100.00	98,626.73
11/13/2017	3946	Russell Kitching Lawn Services, Inc.	VOIDED		0.00	98,626.73
11/13/2017	3947	STANTEC CONSULTING SERVICES INC.	Environmental Svcs		3,000.00	95,626.73
11/13/2017	3948	THE LAKE DOCTORS	Lake & Pond Maint - November		530.00	95,096.73
11/13/2017	3949	VENTURESIN.COM, INC.	Web Site Hosting - November		80.00	95,016.73
11/14/2017	3950	ACCESS	11/1-11/30 - Storage		32.98	94,983.75
11/14/2017	3951	LUMAR'S CLEANING	Gatehouse Cleaning - November		100.00	94,883.75
11/14/2017	3952	TEM SYSTEMS, INC	Repair Exit Camera		283.70	94,600.05
11/14/2017	3953	LAW OFFICE OF ROBERT K. LINCOLN, P.A.	Legal Svcs - August		970.00	93,630.05
11/17/2017		Manatee County	Deposit	4,912.55		98,542.60
11/20/2017	3954	TEM SYSTEMS, INC	Bar Code Labels (50%)		408.75	98,133.85
11/22/2017	3955	STANTEC CONSULTING SERVICES INC.	Mangrove Trimming/Est Trimming		7,225.00	90,908.85
11/24/2017		Manatee County	Deposit	49,924.78		140,833.63
11/24/2017	ACGH1124201	Paychex	P/R Fee		117.28	140,716.35
11/24/2017	10155DD	Barbara Gard	BOS Mtg 11/21/17		184.70	140,531.65
11/24/2017	10157DD	Bradford Smith	BOS Mtg 11/21/17		184.70	140,346.95
11/24/2017	10159	CHARLES WEIDNER	BOS Mtg 11/21/17		184.70	140,162.25
11/24/2017	10258DD	JOE VARADY	BOS Mtg 11/21/17		184.70	139,977.55
11/24/2017	10156DD	JUDITH O'CONNOR	BOS Mtg 11/21/17		183.87	139,793.68
11/24/2017	ACH11242017	Paychex	11/5-11/19 - R. Davis & BOS Mtg		227.27	139,566.41
11/24/2017	10154DD	Robyn Davis	11/5-11/19 R. Davis P/R		443.28	139,123.13
11/28/2017	ACH11282017	FLORIDA POWER AND LIGHT	Electricity		829.35	138,293.78
11/29/2017	3956	ACCESS	8/1-8/31 - Storage		32.98	138,260.80
11/29/2017	3957	BRIGHT HOUSE NETWORKS	11/27-12/26 - Internet/Telephone		163.42	138,097.38
11/29/2017	3958	Dye, Deitrich, Petruff & St. Paul, P.L.	Legal Svcs - October		720.00	137,377.38
11/29/2017	3959	JACQUES PANET-RAYMOND	Decal Refund		20.00	137,357.38
11/29/2017	3960	JAYMAN ENTERPRISES, LLC	Gatehouse - Paint		675.00	136,682.38
11/29/2017	3961	Nick Tsantles	Paint Columns on Gate House		300.00	136,382.38
11/29/2017	3962	Russell Kitching Lawn Services, Inc.	Landscape Maint - November		1,940.00	134,442.38
11/29/2017	3963	BLINDS & DESIGNS OF FLORIDA	Blinds - Gatehouse		204.00	134,238.38
11/30/2017		Deposit	Decals	405.00		134,643.38
<b>Balance as of 11/30/2017</b>				<b>56,692.65</b>	<b>24,984.77</b>	<b>134,643.38</b>
12/01/2017	3964	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - December		4,750.00	129,893.38
12/01/2017		BB&T	Service Charge		5.00	129,888.38
12/06/2017		Palms of Terra Ceia Bay	Deposit	571.20		130,459.58
12/07/2017		Manatee County Tax Collector	Deposit	137,206.47		267,666.05
12/08/2017	ACH12082017	Paychex	P/R Fee		55.50	267,610.55



# PALMS OF TERRA CEIA BAY

## Check Register

FY2018

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	Balance
12/08/2017	ACH12082017	Paychex	11/20-12/3 - P/R		64.26	267,546.29
12/08/2017	10160DD	Robyn Davis	11/20-12/3/17 - P/R		387.87	267,158.42
12/11/2017		Paychex	Deposit	60.00		267,218.42
12/15/2017	3966	ACCESS	10/1-10/31 - Storage		32.98	267,185.44
12/15/2017	3967	Barbara Gard	Supplies - Reimbursement		9.28	267,176.16
12/15/2017	3968	BUSINESS OBSERVER	Legal Ad		65.88	267,110.28
12/15/2017	3969	CITY OF PALMETTO	10/31-11/29 - 2311 W 14th Ave Guardhouse		57.56	267,052.72
12/15/2017	3970	JONES & SONS PEST CONTROL	Pest Control - Ants		150.00	266,902.72
12/15/2017	3971	OFFICE DEPOT BUSINESS CREDIT	Office Supplies		348.58	266,554.14
12/15/2017	3972	Russell Kitching Lawn Services, Inc.	Landscape Maint		4,040.00	262,514.14
12/15/2017	3973	THE LAKE DOCTORS	Lake Maint - December		530.00	261,984.14
12/15/2017	3974	VENTURESIN.COM, INC.	Web Site Hosting - December		80.00	261,904.14
12/22/2017	ACH12222017	Paychex	P/R Fees		57.28	261,846.86
12/22/2017	10162DD	Barbara Gard	BOS Mtg 12/6/17		184.70	261,662.16
12/22/2017	10164DD	Bradford Smith	BOS Mtg 12/6/17		184.70	261,477.46
12/22/2017	10166	CHARLES WEIDNER	BOS Mtg 12/6/17		184.70	261,292.76
12/22/2017	10165DD	JOSEPH VARADY	BOS Mtg 12/6/17		184.70	261,108.06
12/22/2017	10163DD	JUDITH O'CONNOR	BOS Mtg 12/6/17		183.87	260,924.19
12/22/2017	ACH12222017	Paychex	12/4-12/17 - P/R		250.41	260,673.78
12/22/2017	10161DD	Robyn Davis	12/4-12/17 - P/R		582.96	260,090.82
12/22/2017		Manatee County Tax Collector	Deposit	82,871.39		342,962.21
12/22/2017		Palms of Terra Ceia Bay	Deposit	470.00		343,432.21
12/28/2017	ACH12282017	FLORIDA POWER AND LIGHT	Electricity		834.43	342,597.78
<b>Balance as of 12/31/2017</b>				<b>221,179.06</b>	<b>13,224.66</b>	<b>342,597.78</b>
01/01/2018	3965	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - January		4,750.00	337,847.78
01/01/2018	3975	ACCESS	12/1-12/31 - Storage		32.98	337,814.80
01/01/2018	3976	Dye, Deitrich, Petruff & St. Paul, P.L.	Legal Svcs - November		1,102.50	336,712.30
01/01/2018	3977	LUMAR'S CLEANING	Guardhouse Cleaning - December		100.00	336,612.30
01/01/2018	3978	SAWDY ELECTRIC	Lighting Repairs		2,051.39	334,560.91
01/01/2018	3979	TEM SYSTEMS, INC	Bar Codes		408.75	334,152.16
01/02/2018		BB & T	Bank Fee - Jan		5.00	334,147.16
01/05/2018	ACH01052018	Paychex	P/R Fee		85.50	334,061.66
01/05/2018	ACH01052018	Paychex	12/17-12/31 - P/R		3.98	334,057.68
01/05/2018	10167DD	Robyn Davis	12/17-12/31 - P/R		24.01	334,033.67
01/08/2018	3980	BRIGHT HOUSE NETWORKS	12/27-1/26 - Cable/Internet		224.17	333,809.50
01/08/2018	3981	CITY OF PALMETTO	11/30-12/28 - 2311 W. 14th Ave Guardhouse		55.38	333,754.12
01/08/2018	3982	THE LAKE DOCTORS	Lake Maint - January		530.00	333,224.12
01/08/2018		Palms of Terra Ceia Bay	Deposit	10,544.38		343,768.50
01/10/2018	ACH01102018	Paychex	P/R Fee		55.50	343,713.00
01/10/2018	ACH01102018	Paychex	12/17-12/31 - P/R		59.67	343,653.33
01/10/2018	10168DD	Robyn Davis	12/17-12/31 - P/R		360.17	343,293.16
01/16/2018	ACH01162018	FLORIDA POWER AND LIGHT	12/13-1/16 - Electricity		908.89	342,384.27
01/19/2018	ACH01192018	Paychex	P/R Fee		55.50	342,328.77
01/19/2018	ACH01192018	Paychex	01/01-01/14/18 - P/R		66.98	342,261.79
01/19/2018	10169DD	Robyn Davis	01/01-01/14/18 - P/R		404.26	341,857.53
01/19/2018		Palms of Terra Ceia Bay	Key Fobs	460.20		342,317.73
01/23/2018	3983	ACCESS	1/1-1/31 - Storage		32.98	342,284.75
01/23/2018	3984	Intechrate Systems	Tech Support		195.75	342,089.00
01/23/2018	3985	LUMAR'S CLEANING	Guardhouse Cleaning - January		100.00	341,989.00
01/23/2018	3986	Nick Tsantles	Clean Out Drainage		50.00	341,939.00
01/23/2018	3987	Russell Kitching Lawn Services, Inc.	Landscape Maint - January, Trimming Palms		6,525.00	335,414.00
01/23/2018	3988	VENTURESIN.COM, INC.	Web Site Hosting - January		80.00	335,334.00
01/29/2018	3989	BRIGHT HOUSE NETWORKS	1/27-2/26 - Cable/Internet		143.53	335,190.47
01/29/2018	3990	Barbara Gard	Reimbursement		63.98	335,126.49
01/29/2018	3991	BUSINESS OBSERVER	Legal Ad		55.25	335,071.24
<b>Balance as of 1/31/2018</b>				<b>11,004.58</b>	<b>18,531.12</b>	<b>335,071.24</b>
02/01/2018	3992	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - February		4,750.00	330,321.24
02/02/2018	ACH02022018	Paychex	P/R Fee		55.50	330,265.74
02/02/2018	ACH02022018	Paychex	1/15-1/28 - P/R- R. Davis		63.73	330,202.01
02/02/2018	10170DD	Robyn Davis	1/15-1/28 - P/R- R. Davis		384.63	329,817.38
02/02/2018		BB&T	Service Charge		5.00	329,812.38
02/09/2018		Deposit	Key Fobs	540.00		330,352.38
02/12/2018		Manatee County Tax Collector	Deposit	13,274.49		343,626.87
02/13/2018	3993	CITY OF PALMETTO	12/29-1/30 - 2311 W. 14th Ave Guardhouse		55.38	343,571.49
02/13/2018	3994	LUMAR'S CLEANING	Guardhouse Cleaning - February		100.00	343,471.49
02/13/2018	3995	OFFICE DEPOT BUSINESS CREDIT	Office Supplies		267.08	343,204.41
02/13/2018	3996	THE LAKE DOCTORS	Lake Maint - February		530.00	342,674.41
02/13/2018	3997	VENTURESIN.COM, INC.	Web Site Hosting - February		80.00	342,594.41
02/16/2018	ACH02162018	Paychex	P/R Fee		33.26	342,561.15
02/16/2018	10172DD	Barbara Gard	BOS Mtg - 2-13-18		184.70	342,376.45
02/16/2018	10174DD	Bradford Smith	BOS Mtg - 2-13-18		184.70	342,191.75

# PALMS OF TERRA CEIA BAY

## Check Register

FY2018

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	Balance
02/16/2018	10176	CHARLES WEIDNER	BOS Mtg - 2-13-18		184.70	342,007.05
02/16/2018	10175DD	JOE VARADY	BOS Mtg - 2-13-18		184.70	341,822.35
02/16/2018	10173DD	JUDITH O'CONNOR	BOS Mtg - 2-13-18		184.70	341,637.65
02/16/2018	ACH02162018	Paychex	1/29-2/11/18 - P/R - R. Davis & BOS Mtg 2/13/18		217.37	341,420.28
02/16/2018	10171DD	Robyn Davis	1/29-2/11/18 - P/R - Robyn Davis		388.57	341,031.71
02/23/2018	3998	ACCESS	2/1-2/28 - Storage		42.40	340,989.31
02/23/2018	3999	Dye, Harrison, Kirkland, Petruff, Pratt &	Legal Services		1,597.50	339,391.81
02/27/2018	ACH2272018	FLORIDA POWER AND LIGHT	Electricity - Feb		899.20	338,492.61
<b>Balance as of 2/28/2018</b>				<b>13,814.49</b>	<b>10,393.12</b>	<b>338,492.61</b>



861-05-01-00 20464 12 C 001 30 S 66 002  
 PALMS OF TERRA CEIA BAY COMM DEV DIST  
 OPERATING ACCT  
 2300 TERRA CEIA BAY BLVD  
 PALMETTO FL 34221-5900

## Your account statement

For 02/28/2018

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#### ■ BASIC PUBLIC FUND CHECKING

##### Account summary

Your previous balance as of 01/31/2018	\$335,744.00
Checks	- 5,888.14
Other withdrawals, debits and service charges	- 2,786.06
Deposits, credits and interest	+ 13,814.49
Your new balance as of 02/28/2018	= \$340,884.29

##### Checks

DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)
02/20	3907	20.00	02/07	*3989	143.53	02/20	3993	55.38
02/16	*3915	20.00	02/05	3990	63.98	02/20	3994	100.00
02/16	*3927	20.00	02/26	3991	55.25	02/16	*3996	530.00
02/02	*3986	50.00	02/01	3992	4,750.00	02/20	3997	80.00

\* indicates a skip in sequential check numbers above this item

Total checks = \$5,888.14

##### Other withdrawals, debits and service charges

DATE	DESCRIPTION	AMOUNT(\$)
02/01	BUS ONLINE MANAGE USERS FEE 7261	5.00
02/01	ACH CORP DEBIT PAYROLL PAYCHEX INC. PALMS OF TERRA CEIA BA CUSTOMER ID 74844100009496X	384.63
02/02	ACH CORP DEBIT INVOICE PAYCHEX EIB PALMS OF TERRA CEIA BA CUSTOMER ID X74852400011095	55.50
02/02	ACH CORP DEBIT TAXES PAYCHEX TPS PALMS OF TERRA CEIA BA CUSTOMER ID 74845500020985X	63.73

*continued*

■ BASIC PUBLIC FUND CHECKING [REDACTED] (continued)

DATE	DESCRIPTION	AMOUNT(\$)
02/15	ACH CORP DEBIT PAYROLL PAYCHEX INC. PALMS OF TERRA CEIA BA CUSTOMER ID 75043500020939X	1,127.37
02/16	ACH CORP DEBIT INVOICE PAYCHEX EIB PALMS OF TERRA CEIA BA CUSTOMER ID X75048100029194	33.26
02/16	ACH CORP DEBIT TAXES PAYCHEX TPS PALMS OF TERRA CEIA BA CUSTOMER ID 75045800009339X	217.37
02/27	ELEC PYMT FPL DIRECT DEBIT PPDA PALMS OF TERRA CEIA BA	13.04
02/27	ELEC PYMT FPL DIRECT DEBIT PPDA PALMS OF TERRA CEIA BA	18.67
02/27	ELEC PYMT FPL DIRECT DEBIT PPDA PALMS OF TERRA CEIA BA	21.52
02/27	ELEC PYMT FPL DIRECT DEBIT PPDA PALMS OF TERRA CEIA BA	57.95
02/27	ELEC PYMT FPL DIRECT DEBIT PPDA PALMS OF TERRA CEIA BA	104.36
02/27	ELEC PYMT FPL DIRECT DEBIT PPDA PALMS OF TERRA CEIA BA	111.42
Total other withdrawals, debits and service charges		= \$2,786.06

**Deposits, credits and interest**

DATE	DESCRIPTION	AMOUNT(\$)
02/09	DEPOSIT	
02/12	A/P EFT MAN CO TAX COLL 2678 PALMS OF TERRA CEIA	540.00
Total deposits, credits and interest		= \$13,814.49



861-05-01-00 20464 0 C 001 30 S 66 002  
 PALMS OF TERRA CEIA BAY COMM DEV DIST  
 MONEY MARKET ACCT  
 2300 TERRA CEIA BAY BLVD  
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## Your account statement

For 02/28/2018

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### ▪ PUBLIC FUND MONEY RATE SAVINGS ~~01/31/2018~~

#### Account summary

Your previous balance as of 01/31/2018	\$122,163.37
Checks	- 0.00
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and interest	+ 0.94
Your new balance as of 02/28/2018	= \$122,164.31

#### Interest summary

Interest paid this statement period	\$0.94
2018 interest paid year-to-date	\$1.98
Interest rate	0.01%
Annual percentage yield (APY) earned	0.01%

#### Deposits, credits and interest

DATE	DESCRIPTION	AMOUNT(\$)
02/28	INTEREST PAYMENT	0.94
Total deposits, credits and interest		= \$0.94

**EXHIBIT 3.**

# Henry Ortland

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## Goal

**Part time role that utilizes a 30 plus year career in the landscape, gardening, pond and golf course industry.**

**To use my extensive writing and presentation experience to educate professionals and the public in responsible land and waterway stewardship. And, sustainable product and land use.**

## Education

### **B.S. BIOLOGY/BUSINESS | 1973 | HILLSDALE COLLEGE, HILLSDALE MICH.**

- Major: Plant Biology, Ecology
- Major: Business, Communications
- Related coursework: Economics, Dramatics, English, Pre-Med

### **GRADUATE SCHOOL | 1975-1977 | UNIVERSITY OF MARYLAND**

- Teaching Assistantship Communications-Written and Speech
- Dramatics
- Writing, acting, directing and production of technical manuals, films, presentations and teaching tools.

## Skills & Abilities

### **SOIL BIOLOGY, PLANT PHYSIOLOGY**

- Product design and developer, consultant, marketing and sales management for over 200 landscape and garden products over 25 years.  
Consultant in plant nutrition, and soil biology/ fertilization for Monrovia Growers soil and fertilizer product lines, Commerce Distributors, Landscape Supply, Pikes Nursery, and other landscape, pond, lake, and soil/compositing and composting product companies  
Sales and consulting commercial composting operations  
Pond equipment sales and management

### **LANDSCAPE AND GOLF COURSE SALES AND CONSULTING**

- Director of Marketing, President, Owner Growing Markets- Sales and manufacture of soils, fertilizers, and amendments for agriculture, golf course, and consumer gardening

## Experience

### **PRESIDENT | NATIONAL EXPOSURE LLC | 2011-2015**

- Managed and developed products for a 30-person sales and marketing team nationwide. Created an exclusive soil line: **Our Own Garden Products**

**VP/ PRODUCT MANAGER | MONROVIA GROWERS, SOILS | 2006-2011**

**PARTNER | TOURNEE BVBA, ANTWERP BELGUM | 2001-2008**

- Manufacturing and sales of water filtration equipment for swimming pools, ponds and fish farms world wide

**PRESIDENT CEO | WATER CREATIONS, INC. | 1997 -2001**

- Nation's largest manufacture, importer and distributor of water features, pond, and lake products with distribution in the United States and Canada.



**EXHIBIT 4.**



Corporate Offices  
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To Palms of Terra Ceia

Februarys report

Lake 1



Treated for grasses. Water is a little murky.

Lake2



Treated for weeds and grasses.

Lake 3



Treated for grasses and algae. Water is cloudy.

Lake 4



Treated for grasses and algae. Water is clear.

Lake 5



Treated for grasses and algae today. Water is cloudy in color.

Lake 6



Treated for grasses weeds and algae. Water is clear.

Lake 7



Treated for grasses and weeds. Water is clear.

Lake 8



Treated for grasses. Lake is clear.

Lake 9



Treated for grasses and algae. Plants are starting to come back after the winter months.

Lake 10



Treated for grasses and weeds. Lake is clear in color.



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