

DPFG Management & Consulting, LLC
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Community Development District

Advanced Board Package

***Board of Supervisors
Meeting***

***Tuesday
June 13, 2017
5:00 p.m.***

At the:

***Palms of Terra Ceia Bay Clubhouse
2802 Terra Ceia Bay
Palmetto, Florida***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

Bradford J. Smith, Seat 1
Barbara E. Gard, Seat 2
Joseph R. Varady, Jr., Seat 3
Charles Weidner, Seat 4
Judi F. O'Connor, Seat 5



DPFG Management & Consulting LLC
15310 Amberly Drive, Suite 175, Tampa, Florida 33647
Phone: 813-374-9105

June 6, 2017

Board of Supervisors
Palms of Terra Ceia Bay
Community Development District

Dear Board Members:

The June 13, 2017 Regular Meeting of the Board of Supervisors of the Palms of Terra Ceia Bay Community Development District is scheduled for **Tuesday June 13, 2017 at 5:00 p.m. at the Palms of Terra Ceia Bay Clubhouse located at 2802 Terra Ceia Bay, Palmetto, Florida.**

The advanced copy of the agenda for the meeting is attached, along with associated documentation for your consideration. Any additional support material will be forwarded to you under separate cover or distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Bruce St. Denis
Bruce St. Denis
District Manager

Cc: Attorney
District Records

Bradford J. Smith, Seat 1
Barbara E. Gard, Seat 2
Joseph R. Varady, Jr., Seat 3
Charles Weidner, Seat 4
Judi F. O'Connor, Seat 5



Board of Supervisors Public Meeting Notice

June 13, 2017

Palms of Terra Ceia Bay

Clubhouse

2802 Terra Ceia Bay

Palmetto, Florida

5:00 p.m.

AGENDA:

1. Roll Call
2. Pledge of Allegiance
3. Meeting Properly Advertised
4. Administrative Matters
 - A. Approval of the Minutes of the May 9, 2017 Meeting
(Under separate cover)
 - B. Approval of the Minutes of the May 30, 2017 Meeting
(Under separate cover)
 - C. Acceptance of the May 2017 Unaudited Financial Statement Exhibit 1
5. Business Matters
 - A. Bonita Vista Update
 - B. Townhomes at Terra Ceia Update
 - C. Mangrove Permit Modification Update
 - D. Resolution 2017- 6 Setting A Public Hearing Date for Parking Decals Exhibit 2
6. Manager's Report (Under Separate Cover)
7. Other Business Matters
8. Public Comment
9. Adjournment

Bradford J. Smith, Seat 1
Barbara E. Gard, Seat 2
Joseph R. Varady, Jr., Seat 3
Charles Weidner, Seat 4
Judi F. O'Connor, Seat 5



EXHIBIT 1.

PALMS OF TERRA CEIA BAY
COMMUNITY DEVELOPMENT DISTRICT
UNAUDITED FINANCIAL STATEMENTS

Preliminary

As of

May 31, 2017

Palms Of Terra Ceia Bay CDD
Balance Sheet
May 31, 2017

	<u>GENERAL FUND</u>	<u>CAP PROJECTS FUND</u>	<u>TOTAL</u>
<u>ASSETS:</u>			
POOLED CASH	\$ 52,845	\$ 253,618	\$ 306,463
CASH ON HAND	50	-	50
INVESTMENTS:			
MMK ACCOUNT	122,154	-	122,154
12 MO CD	100,000	-	100,000
ACCOUNTS RECEIVABLE	280	-	280
ASSESSMENTS RECEIVABLE -ON ROLL	8,900	1,547	10,447
DUE FROM OTHER FUNDS	-	-	-
DEPOSITS	35	-	35
PREPAID ITEMS	-	-	-
TOTAL ASSETS	\$ 284,264	\$ 255,165	\$ 539,429
<u>LIABILITIES:</u>			
ACCOUNTS PAYABLE	\$ 1,405	\$ -	\$ 1,405
ACCRUED EXPENSES	-	-	-
DUE TO OTHER FUNDS	-	-	-
DEFERRED REVENUE-ON ROLL	8,900	1,547	10,447
<u>FUND BALANCE:</u>			
NON SPENDABLE (Deposits & Prepaid)	35	-	35
SPENDABLE:			
ASSIGNED			
CAPITAL PROJECTS - Operating (FY16)	74,388	-	74,388
CAPITAL PROJECTS - Contingency (FY16)	9,863	-	9,863
CAPITAL PROJECTS - Reserve Study (FY17)	-	46,453	46,453
CAPITAL PROJECTS - Alloc to Roads Improvement	-	148,805	148,805
CAPITAL PROJECTS - Alloc to Pier Improvement	-	15,367	15,367
CAPITAL PROJECTS - Alloc to Boardwalk Improvement	-	14,446	14,446
CAPITAL PROJECTS - Alloc to Gatehouse Improvement	-	9,069	9,069
CAPITAL PROJECTS - Alloc to Stormsystem Improvement	-	19,478	19,478
UNASSIGNED FY2016	189,673	-	189,673
TOTAL LIABILITIES & FUND BALANCE	\$ 284,264	\$ 255,165	\$ 539,429

Palms Of Terra Ceia Bay
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
FY2017 For The Period Ending May 31, 2017

	FY 2017 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
ASSESSMENT - ON-ROLL (Ad Valorem)	\$ 270,209	\$ 262,643	\$ 267,309	\$ 4,666
ASSESSMENT - NON-AD VALOREM (NET)	-	-	-	-
ASSESSMENT - NON-AD VALOREM ESTUARIES(NET)	6,000	-	-	-
INTEREST REVENUE	-	-	8	8
ELECTRICITY BAY ESTATES (Share Cost)	-	-	125	125.00
GATE DECALS	-	-	1,940	1,940
MISCELLANEOUS REVENUE	-	-	7	7
TOTAL REVENUE	276,209	262,643	269,389	6,746
EXPENDITURES				
DISTRICT ADMINISTRATION				
BOARD OF SUPERVISORS SALARIES	12,000	8,000	8,200	(200)
ADMINISTRATIVE ASSISTANT	10,080	6,720	6,444	276
PAYROLL TAXES - FICA & FUTA	1,689	1,126	1,119	7
PAYROLL FEES	780	520	834	(314)
SUBTOTAL PERSONNEL	24,549	16,366	16,597	(231)
CONSULTING & PROFESSIONAL FEES:				
AUDIT SERVICES	3,100	2,067	3,100	(1,033)
LEGAL SERVICES	8,000	5,333	12,718	(7,385)
ENGINEERING SERVICES	2,000	1,333	1,800	(467)
ENVIRONMENTAL CONSULTING	-	-	1,637	(1,637)
DISTRICT MANAGEMENT	57,000	38,000	38,000	-
SUBTOTAL CONSULTING & PROFESSIONAL FEES	70,100	46,733	57,255	(10,522)
SUBTOTAL DISTRICT ADMINISTRATION	94,649	63,099	73,852	(10,753)
INSURANCE:				
PUBLIC OFFICIALS LIABILITY	2,500	2,403	2,403	(0)
FLOOD	900	600	-	600
WORKERS COMPENSATION INS	900	600	2,129	(1,529)
INSURANCE - GENERAL LIABILITY	7,500	7,500	5,669	1,831
SUBTOTAL INSURANCE	11,800	11,103	10,201	902
OFFICE:				
OFFICE SUPPLIES AND POSTAGE	2,000	1,333	1,134	199
RECORDS STORAGE	210	140	162	(22)
PUBLICATIONS	2,000	1,333	-	1,333
COMPUTER SOFTWARE & TECH SUPPORT	500	333	416	(83)
OFFICE EQUIPMENT	500	333	-	333
MISCELLANEOUS SERVICES	250	167	-	167
LEGAL ADVERTISING & MEETING NOTICES	4,000	2,667	493	2,174
STATE REGISTRATION	175	175	175	-
BANK SERVICES CHARGES	250	167	52	115
WEBSITE HOSTING & MANAGEMENT	960	640	657	(17)
SUBTOTAL OFFICE & GENERAL ADMINISTRATIVE	10,845	7,288	3,089	4,199
TOTAL ADMINISTRATIVE EXPENSES	117,294	81,490	87,142	(5,652)
UTILITIES & GATEHOUSE EXPENSES				
UTILITIES:				
ELECTRICITY	18,000	12,000	7,706	4,294
WATER & SEWER	700	467	389	78
TELEPHONE & INTERNET	2,300	1,533	1,379	154
SUBTOTAL UTILITIES	21,000	14,000	9,474	4,526

Palms Of Terra Ceia Bay
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
FY2017 For The Period Ending May 31, 2017

	FY 2017 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
GATEHOUSE/CONTROLLED ENTRY SYSTEMS:				
GATE SERVICE CONTRACT	6,425	6,425	6,425	-
GATE MAINTENANCE AND PARTS	2,000	1,333	1,936	(603)
GATEHOUSE - MISC.	-	-	-	-
CLEANING & BUILDING MAINTENANCE	1,200	800	1,093	(293)
ACCESS DECALS	875	780	780	-
CAMERAS - REPAIRS AND MAINT.	-	-	251	(251)
SUBTOTAL GATEHOUSE	10,500	9,338	10,485	(1,147)
TOTAL UTILITIES & GATEHOUSE EXPENSES	31,500	23,338	19,959	3,379
GROUNDS & FIELD MAINTENANCE EXPENSES				
LANDSCAPE MAINTENANCE:				
LANDSCAPE CONTRACT	23,280	15,520	15,520	-
PEST CONTROL	800	533	260	273
PALM TREE TRIMMING (245 Palm Trees)	5,500	5,365	5,365	-
PLANTS & IMPROVEMENTS (350 Geranium & Horticulture)	6,775	4,517	1,345	3,172
MULCH	2,000	1,333	-	1,333
IRRIGATION REPAIR (Outside Of Contract)	6,000	4,000	3,050	950
ESTUARIES MANGROVE TRIMMING	6,000	4,000	450	3,550
SUBTOTAL LANDSCAPING	50,355	35,268	25,990	9,278
OTHER FIELD MAINTENANCE:				
LIGHTING REPAIR & MAINTENANCE	8,000	5,333	152	5,181
PIER AND BOARDWALK MAINTENANCE (Contract is \$10,000)	5,000	3,333	-	3,333
STREET REPAIR & MAINTENANCE	4,000	2,667	-	2,667
FIELD MISCELLANEOUS & MAINT	2,000	1,333	255	1,078
SUBTOTAL OTHER FIELD MAINTENANCE	19,000	12,667	407	12,260
ENVIRONMENTAL MAINTENANCE:				
STORMWATER SYSTEM MAINTENANCE	4,000	2,667	-	2,667
CONSERVATION EASEMENT MAINTENANCE	10,000	6,667	6,000	667
MANGROVE TRIMMING	10,000	7,000	7,000	-
LAKE MAINTENANCE	6,360	4,240	4,240	-
LAKE AQUATIC PLANTINGS	1,500	1,000	-	1,000
TRIPLOID GRASS CARP STOCKING	1,200	800	790	10
SUBTOTAL ENVIRONMENTAL MAINTENANCE	33,060	22,373	18,030	4,343
TOTAL OPERATIONS & MAINTENANCE EXPENSES	133,915	175,137	151,528	23,609
GENERAL FUND IMPROVEMENTS PROJECT :				
ROAD IMPROVEMENTS / REPAIRS	-	-	-	-
PIER RENOVATIONS / IMPROVEMENTS	-	-	-	-
STORMWATER SYSTEM REPAIRS / IMPROVEMENTS	-	-	-	-
PIER GATE	15,000	10,000	-	10,000
LED RETROFIT	10,000	8,700	8,700	-
CAPITAL IMPROVEMENTS - OTHER	-	-	4,280	(4,280)
TOTAL GENERAL FUND IMPROVEMENTS PROJECT	25,000	18,700	12,980	5,720
TOTAL EXPENDITURES	276,209	193,837	164,508	29,329
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	68,806	104,881	36,075
FUND BALANCE - BEGINNING	-	-	169,078	169,078
FUND BALANCE - ENDING	\$ -	\$ 68,806	\$ 273,959	\$ 205,153

PALMS OF TERRA CEIA BAY
Capital Projects Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Ending May 31, 2017

	FY 2017 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
ASSESSMENT - ON-ROLL (Cap Imp)	\$ 48,000	46,080	\$ 46,453	\$ 373
ASSESSMENT DISCOUNTS	-	-	-	-
INTEREST REVENUE	-	-	-	-
TOTAL REVENUE	48,000	46,080	46,453	373
EXPENDITURES				
COUNTY ASSESSMENTS COLLECTIONS FEE	-	-	-	-
RESERVE STUDY	48,000	-	-	-
TOTAL EXPENDITURES	48,000	-	-	-
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	46,080	46,453	373
NET CHANGE IN FUND BALANCE	-	46,080	46,453	373
FUND BALANCE - BEGINNING	-	-	207,165	207,165
FUND BALANCE - ENDING	\$ -	\$ 46,080	\$ 253,618	\$ 207,538

Palms Of Terra Ceia Bay CDD
Bank Reconciliation
May 31, 2017

Balance Per Bank Statement	\$	306,647.97
Less: Outstanding Checks		(184.70)
<i>Adjusted Bank Balance</i>	\$	<u>306,463.27</u>

Beginning Cash Balance Per Books	\$	413,639.52
Deposits		5,048.29
Cash Disbursements		(112,224.54)
<i>Balance Per Books</i>	\$	<u>306,463.27</u>

PALMS OF TERRA CEIA BAY

Check Register

FY2017

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	Balance
Balance as of 9/30/2016				447.02	31,167.66	258,335.27
10/03/2016	3682	BOYD INSURANCE & INVESTMENT SERVICES, INC	Insurance FY 2017		5,669.00	252,666.27
10/03/2016	3683	DPFG	CDD Mgmt - October		4,750.00	247,916.27
10/03/2016	3685	VENTURESIN.COM, INC.	Web Site Hosting/Domain Name		96.99	247,819.28
10/03/2016		BB & T	Service Charge		5.00	247,814.28
10/06/2016	ACH10062016	Paychex	P/R Fees		75.25	247,739.03
10/06/2016	10066DD	Barbara Gard	BOS Mtg - 9/13/16		184.70	247,554.33
10/06/2016	10068DD	Bradford Smith	BOS Mtg - 9/13/16		184.70	247,369.63
10/06/2016	10069DD	JOSEPH VARADY	BOS Mtg - 9/13/16		184.70	247,184.93
10/06/2016	10067DD	JUDITH O'CONNOR	BOS Mtg - 9/13/16		183.45	247,001.48
10/06/2016	ACH10062016	Paychex	BOS Mtg - 9/13/16		129.98	246,871.50
10/20/2016	3686	CITY OF PALMETTO	9/1-9/29 - 2311 W. 14th Ave Grdhs.		53.75	246,817.75
10/20/2016	3687	LUMAR'S CLEANING	Cleaning Guardhouse May/Sep		200.00	246,617.75
10/20/2016	3688	Russell Kitching Lawn Services, Inc.	Landscape Maint - Aug		1,940.00	244,677.75
10/20/2016	3689	ACCESS	Records Storage		35.00	244,642.75
10/20/2016	3690	BRADENTON HERALD	Legal Ad		93.60	244,549.15
10/20/2016	3691	Grau and Associates	Audit FY 2016		2,000.00	242,549.15
10/20/2016	3692	Russell Kitching Lawn Services, Inc.	Landscape Maint - October		2,680.00	239,869.15
10/20/2016	3693	THE LAKE DOCTORS	Lake Maint - October		530.00	239,339.15
10/26/2016	ACH10262016	Paychex	P/R Fees		86.15	239,253.00
10/26/2016	ACH10262016	Paychex	BOS Mtg - 9/26 - 10/20/16		241.08	239,011.92
10/26/2016	10074DD	JOSEPH VARADY	BOS Mtg - 10/26/16		184.70	238,827.22
10/26/2016	10073DD	Bradford Smith	BOS Mtg - 10/26/16		184.70	238,642.52
10/26/2016	10072DD	JUDITH O'CONNOR	BOS Mtg - 10/26/16		183.45	238,459.07
10/26/2016	10071DD	Barbara Gard	BOS Mtg - 10/26/16		184.70	238,274.37
10/26/2016	10070DD	Phillip D. Forbes	9/26-10/20 - P/R		609.51	237,664.86
10/26/2016	10262016	FLORIDA POWER AND LIGHT	Electricity		987.28	236,677.58
10/31/2016		MANATEE COUNTY	Tax Collections - Excess	1,119.75		237,797.33
10/31/2016	3694	BRIGHT HOUSE NETWORKS	10/27-11/26 - Cable/Internet		159.85	237,637.48
10/31/2016	3695	LUMAR'S CLEANING	Cleaning Guardhouse - October		100.00	237,537.48
10/31/2016		DEPOSIT	Gate Decals	190.00		237,727.48
Balance as of 10/31/2016				1,309.75	21,917.54	237,727.48
11/01/2016	3696	DPFG	CDD Mgmt - November		4,750.00	232,977.48
11/01/2016		BB & T	Service Charge		5.00	232,972.48
11/02/2016	3697	BOYD INSURANCE & INVESTMENT SERVICES, INC	Professional Liability		2,402.68	230,569.80
11/07/2016	3698	CITY OF PALMETTO	9/30-10/28- 2311 W. 14th Ave Guardhouse		59.13	230,510.67
11/07/2016	3699	OFFICE DEPOT BUSINESS CREDIT	Supplies		252.17	230,258.50
11/07/2016	3700	Russell Kitching Lawn Services, Inc.	Landscape Maint - November		2,220.00	228,038.50
11/07/2016	3701	TEM SYSTEMS, INC	Repair to Camera		250.75	227,787.75
11/07/2016	3702	THE LAKE DOCTORS	Lake Maint - November		530.00	227,257.75
11/07/2016	3703	VENTURESIN.COM, INC.	Web Site Hosting - November		80.00	227,177.75
11/14/2016	3704	ACCESS	11/1-11/30 - Records Storage		17.50	227,160.25
11/14/2016	3705	Dye, Deitrich, Petruff & St. Paul, P.L.	Legal Svcs - October		427.50	226,732.75
11/14/2016	3706	Intechrate Systems	Tech. Support		141.00	226,591.75
11/15/2016		MANATEE COUNTY	Tax Collection - Excess Fees	168.84		226,760.59
11/16/2016		MANATEE COUNTY	FY16 Tax Collections	4,946.59		231,707.18
11/18/2016		MANATEE COUNTY	FY17 Tax Collections	31,675.17		263,382.35
11/23/2016	3707	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing Fee		175.00	263,207.35
11/25/2016	ACH11252016	FLORIDA POWER AND LIGHT	Electricity		988.94	262,218.41
11/25/2016	ACH11252016	Paychex	10/24-11/17 P/R		208.43	262,009.98
11/25/2016	10076DD	Barbara Gard	BOS Mtg - 11/8/16		184.70	261,825.28
11/25/2016	10077DD	Bradford Smith	BOS Mtg - 11/8/16		184.70	261,640.58
11/25/2016	10078DD	JOSEPH VARADY	BOS Mtg - 11/8/16		184.70	261,455.88
11/25/2016	ACH11252016	Paychex	P/R Fee		86.15	261,369.73
11/25/2016	10075DD	Phillip D. Forbes	10/24-11/17 - P/R		609.51	260,760.22
11/29/2016		MANATEE COUNTY	FY17 Tax Collections	54,622.02		315,382.24
Balance as of 11/30/2016				91,412.62	13,757.86	315,382.24
12/01/2016	3708	DPFG	CDD Mgmt - December		4,750.00	310,632.24
12/01/2016		BB & T	Service Charge		5.00	310,627.24
12/02/2016		Deposit	Gate Decals - Nov	190.00		310,817.24
12/02/2016		MANATEE COUNTY	Tax Collections	76,189.50		387,006.74
12/05/2016	3709	BRIGHT HOUSE NETWORKS	11/27-12/26 - Cable/Internet		159.85	386,846.89
12/05/2016	3710	CITY OF PALMETTO	10/29-11/09 - 2311 W. 14th Ave Guardhouse		54.77	386,792.12
12/05/2016	3711	Dye, Deitrich, Petruff & St. Paul, P.L.	Legal Svcs - September		1,440.00	385,352.12
12/05/2016	3712	JONES & SONS PEST CONTROL	Pest Control		20.00	385,332.12
12/05/2016	3713	LUMAR'S CLEANING	Cleaning - November		100.00	385,232.12
12/05/2016	3714	THE LAKE DOCTORS	Lake & Pond Maint - December		530.00	384,702.12
12/05/2016	3715	Nick Tsantles	Lighting Repairs		91.51	384,610.61
12/05/2016	3716	TEM SYSTEMS, INC	Gate Repairs		1,813.39	382,797.22
12/08/2016		MANATEE COUNTY	Tax Collections	55,725.85		438,523.07
12/13/2016	ACH121316	FLORIDA POWER AND LIGHT	Electricity		1,022.71	437,500.36

PALMS OF TERRA CEIA BAY

Check Register

FY2017

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	Balance
12/19/2016	3717	ACCESS	12/1-12/31 - Records Storage		17.50	437,482.86
12/19/2016	3718	BRADENTON HERALD	Ad		261.00	437,221.86
12/19/2016	3719	Dye, Deitrich, Petruff & St. Paul, P.L.	Legal Svcs - November		2,092.50	435,129.36
12/19/2016	3720	LUMAR'S CLEANING	Cleaning Guardhouse - December		100.00	435,029.36
12/19/2016	3721	OFFICE DEPOT BUSINESS CREDIT	Supplies		159.97	434,869.39
12/19/2016	3722	VOIDED	W/C Ins - FY 2017		0.00	434,869.39
12/19/2016	3723	STANTEC CONSULTING SERVICES INC.	Mangrove/Vegetative		10,225.00	424,644.39
12/19/2016	3724	THE LAKE DOCTORS	Grass Carp		790.00	423,854.39
12/19/2016	3725	VENTURESIN.COM, INC.	Web Site Hosting - December		80.00	423,774.39
12/21/2016	ACH12212016	Paychex	P/R Fees		86.15	423,688.24
12/21/2016	10080DD	Barbara Gard	BOS Mtg. - 12/13/16		184.70	423,503.54
12/21/2016	10082DD	Bradford Smith	BOS Mtg. - 12/13/16		184.70	423,318.84
12/21/2016	10083DD	JOSEPH VARADY	BOS Mtg. - 12/13/16		184.70	423,134.14
12/21/2016	10081DD	JUDITH O'CONNOR	BOS Mtg. - 12/13/16		183.45	422,950.69
12/21/2016	10079DD	Phillip D. Forbes	11/21-12/15/16 P/R		554.10	422,396.59
12/21/2016	ACH12212016	Paychex	11/21-12/15 & BOS Mtg - 12/13/16		231.46	422,165.13
12/30/2016	3726	BRIGHT HOUSE NETWORKS	12/27-1/26 - Cable/Internet		159.85	422,005.28
12/30/2016		Deposit	Gate Decals - Dec	420.00		422,425.28
Balance as of 12/31/2016				132,525.35	25,482.31	422,425.28
01/03/2017	3727	DPFG	CDD Mgmt - January		4,750.00	417,675.28
01/03/2017	3728	VENTURESIN.COM, INC.	Web Site Hosting - January		80.00	417,595.28
01/03/2017		BB & T	Service Charge		5.00	417,590.28
01/12/2017	3729	PREFERRED GOVERNMENTAL INSURANCE TRUST	W/C Ins - FY 2017		2,000.00	415,590.28
01/13/2017	3730	A-TEAM UNDERGROUND LLC & PLUMBING SERVICE	Underground repairs		4,280.00	411,310.28
01/13/2017	3731	CITY OF PALMETTO	11/30-12/29 - 2311 W 14th Ave Guardhouse		54.77	411,255.51
01/13/2017	3732	OFFICE DEPOT	Supplies		67.45	411,188.06
01/13/2017	3733	Russell Kitching Lawn Services, Inc.	Landscape Maint - January		1,940.00	409,248.06
01/13/2017	3734	SAWDY ELECTRIC	Replace Photo Eye		107.00	409,141.06
01/13/2017	3735	THE LAKE DOCTORS	Lake Maint - January		530.00	408,611.06
01/20/2017	ACH01202017	Paychex	P/R Fees		222.65	408,388.41
01/20/2017	10085DD	Barbara Gard	BOS Mtg - 1/10/17		184.70	408,203.71
01/20/2017	10087DD	Bradford Smith	BOS Mtg - 1/10/17		184.70	408,019.01
01/20/2017	10088DD	JOSEPH VARADY	BOS Mtg - 1/10/17		184.70	407,834.31
01/20/2017	10086DD	JUDITH O'CONNOR	BOS Mtg - 1/10/17		183.87	407,650.44
01/20/2017	ACH01202017	Paychex	12/19-1/12/17 & Supervisors		244.87	407,405.57
01/20/2017	10084DD	Phillip D. Forbes	12/19-1/12/17 - P/R		734.18	406,671.39
01/20/2017	ACH12017	Paychex	Workers Comp. 12/19-1/12/17		20.67	406,650.72
01/20/2017		DEPOSIT	Payroll Fee Refund	71.09		406,721.81
01/23/2017		MANATEE COUNTY	Deposit	59,339.13		466,060.94
01/25/2017	ACH12517	FLORIDA POWER AND LIGHT	Electricity		1,094.77	464,966.17
01/27/2017	3736	Nick Tsantles	Misc.		174.52	464,791.65
01/27/2017	3737	ACCESS	Records Storage - January		17.50	464,774.15
01/27/2017	3738	Dye, Deitrich, Petruff & St. Paul, P.L.	Legal Svcs - December		360.00	464,414.15
01/27/2017	3739	LUMAR'S CLEANING	Cleaning Guardhouse - January		100.00	464,314.15
01/31/2017	3740	BRIGHT HOUSE NETWORKS	1/27-2/26 - Cable/Internet		148.74	464,165.41
01/31/2017		DEPOSIT	Dye, Deitrich, Petruff & St. Paul	1,440.00		465,605.41
Balance as of 1/31/2017				60,850.22	17,670.09	465,605.41
02/01/2017	3741	DPFG	CDD Mgmt - February		4,750.00	460,855.41
02/01/2017		Deposit	Gate Decals	210.00		461,065.41
02/01/2017		BB & T	Service Charge		5.00	461,060.41
02/03/2017		Paychex	Payroll Fee Refund	30.69		461,091.10
02/03/2017		Paychex	Payroll Fee Refund	141.19		461,232.29
02/08/2017	3742	CITY OF PALMETTO	12/30-1/31 - 2311 W. 14th Ave Guardhouse		55.36	461,176.93
02/08/2017	3743	TEM SYSTEMS, INC	Bar Codes		390.00	460,786.93
02/08/2017	3744	THE LAKE DOCTORS	Lake & Pond Maint - February		530.00	460,256.93
02/08/2017	3745	VENTURESIN.COM, INC.	Web Site Hosting - February		80.00	460,176.93
02/08/2017	3746	VOIDED	Online Pymt		0.00	460,176.93
02/17/2017	ACH02172017	Paychex	P/R Fees		68.62	460,108.31
02/17/2017	10091DD	Barbara Gard	BOS Mtg - 2/7/17		184.70	459,923.61
02/17/2017	10093DD	Bradford Smith	BOS Mtg - 2/7/17		184.70	459,738.91
02/17/2017	10095	CHARLES WEIDNER	BOS Mtgs (3)		554.10	459,184.81
02/17/2017	10094DD	JOSEPH VARADY	BOS Mtg - 2/7/17		184.70	459,000.11
02/17/2017	10092DD	JUDITH O'CONNOR	BOS Mtg - 2/7/17		183.87	458,816.24
02/17/2017	10090DD	Phillip D. Forbes	P/R - 01/16-2/10/17		609.51	458,206.73
02/17/2017	10089DD	Robyn Davis	P/R - 01/16-2/10/17		498.69	457,708.04
02/17/2017	ACH02172017	Paychex	P/R - 01/16-2/10/17		421.81	457,286.23
02/23/2017	3747	ACCESS	1/2-2/28 - Storage		23.03	457,263.20
02/23/2017	3748	BRADENTON HERALD	Legal Ad		157.95	457,105.25
02/23/2017	3749	Russell Kitching Lawn Services, Inc.	Landscape Maint - February		1,940.00	455,165.25
02/23/2017		Microsoft Office 365	Deposit	1.45		455,166.70
02/23/2017		MANATEE COUNTY	Deposit	8,788.86		463,955.56

PALMS OF TERRA CEIA BAY

Check Register

FY2017

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	Balance
02/23/2017	3750	VOIDED	Printing Error	0.00		463,955.56
02/24/2017	3751	TEM SYSTEMS, INC	Bar Codes		390.00	463,565.56
02/24/2017	3752	BRIGHT HOUSE NETWORKS	2/27-2/26 - Cable/Internet		152.94	463,412.62
02/24/2017		Bay Estates	Electricity - Share Cost	125.00		463,537.62
02/27/2017	ACH2272017	FLORIDA POWER AND LIGHT	Electricity		1,055.23	462,482.39
Balance as of 2/28/2017				9,297.19	12,420.21	462,482.39
03/01/2017	3753	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - March		4,750.00	457,732.39
03/01/2017		Bay Estates	Deposit	250.00		457,982.39
03/01/2017		BB & T	Service Charge		5.00	457,977.39
03/02/2017	3746	Microsoft Office 365	VOID: paid online	0.00		457,977.39
03/03/2017	ACH03032017	Paychex	P/R Fees		65.25	457,912.14
03/03/2017	ACH03032017	Paychex	2/12-2/25/17 P/R		64.32	457,847.82
03/03/2017	10096DD	Robyn Davis	2/12-2/25/17 P/R		332.46	457,515.36
03/03/2017	ACH3032017	Microsoft Office 365	Annual Renewal Subscription		99.99	457,415.37
03/06/2017	134	Jeannie Tanhaaf	NSF Check		30.00	457,385.37
03/07/2017	3754	CITY OF PALMETTO	2/1-2/28 - 2311 W 14th Ave Guardhouse		54.26	457,331.11
03/07/2017	3755	JONES & SONS PEST CONTROL	Pest Control		20.00	457,311.11
03/07/2017	3756	OFFICE DEPOT	Supplies		538.88	456,772.23
03/07/2017	3757	Russell Kitching Lawn Services, Inc.	Tree Maint		9,100.00	447,672.23
03/07/2017	3758	SAWDY ELECTRIC	Retrofit all Blvd Lights to LED		8,700.00	438,972.23
03/07/2017	3759	THE LAKE DOCTORS	Lake Maint - March		530.00	438,442.23
03/07/2017	3760	VENTURESIN.COM, INC.	Web Site Hosting - March		80.00	438,362.23
03/17/2017	ACH03172017	Paychex	P/R Fees		66.93	438,295.30
03/17/2017	10098DD	Barbara Gard	BOS Mtg - 3/14/17		184.70	438,110.60
03/17/2017	10100DD	Bradford Smith	BOS Mtg - 3/14/17		184.70	437,925.90
03/17/2017	10102	CHARLES WEIDNER	BOS Mtg - 3/14/17		184.70	437,741.20
03/17/2017	10101DD	JOSEPH VARADY	BOS Mtg - 3/14/17		184.70	437,556.50
03/17/2017	10099DD	JUDITH O'CONNOR	BOS Mtg - 3/14/17		183.87	437,372.63
03/17/2017	ACH03172017	Paychex	2/27-3/12 P/R & BOS		220.65	437,151.98
03/17/2017	10097DD	Robyn Davis	2/27-3/12 P/R		332.46	436,819.52
03/21/2017	3761	Intechgrate Systems	Tech Support		143.18	436,676.34
03/21/2017	3762	ACCESS	3/1-3/31 - Records Storage		23.03	436,653.31
03/21/2017	3763	Russell Kitching Lawn Services, Inc.	Landscape Maint - March		1,940.00	434,713.31
03/23/2017		MANATEE COUNTY	Deposit	5,235.66		439,948.97
03/28/2017	ACH3282017	FLORIDA POWER AND LIGHT	Electricity		930.50	439,018.47
03/31/2017	3764	Dye, Deitrich, Petruff & St. Paul, P.L.	Legal Svcs - February		2,385.00	436,633.47
03/31/2017	3765	STANTEC CONSULTING SERVICES INC.	Environmental Svcs		4,643.75	431,989.72
03/31/2017	3766	VERN BUCHANAN OFFICE SUPPLY ACCOUNT	Flag		87.05	431,902.67
03/31/2017	ACH03312017	Paychex	P/R Fees		65.25	431,837.42
03/31/2017	ACH03312017	Paychex	3/13-3/26/17 P/R		60.15	431,777.27
03/31/2017	10103DD	Robyn Davis	3/13-3/26/17 P/R		332.46	431,444.81
03/31/2017			Gate Decals	362.08		431,806.89
Balance as of 3/31/2017				5,847.74	36,523.24	431,806.89
04/01/2017	3767	BRIGHT HOUSE NETWORKS	3/27-4/26 - Cable/Internet		152.94	431,653.95
04/01/2017	3768	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - April		4,750.00	426,903.95
04/01/2017	3769	Intechgrate Systems	4/1-4/30 - Monitoring		16.00	426,887.95
04/03/2017		BB & T	Service Charge		5.00	426,882.95
04/04/2017	3770	Bay Estates North Cond Assoc	Duplicate Payment		250.00	426,632.95
04/05/2017	ACH040517	Doorking	Annual Gate Contract		122.61	426,510.34
04/07/2017	3771	CITY OF PALMETTO	3/1-3/31 - 2311 W. 14th Ave Guardhouse		55.31	426,455.03
04/07/2017	3772	LUMAR'S CLEANING	Gatehouse Cleaning - March		100.00	426,355.03
04/07/2017	3773	OFFICE DEPOT BUSINESS CREDIT	Supplies		115.40	426,239.63
04/07/2017	3774	ROBERT J. LOMBARDO PE, LLC	Engineering Svcs		1,800.00	424,439.63
04/07/2017	3775	THE LAKE DOCTORS	Lake Maint - April		530.00	423,909.63
04/07/2017	3776	VENTURESIN.COM, INC.	Web Site Hosting - April		80.00	423,829.63
04/14/2017	ACH04142017	Paychex	P/R Fees		136.93	423,692.70
04/14/2017	10105DD	Barbara Gard	BOS 2/24/17		184.70	423,508.00
04/14/2017	10107DD	Bradford Smith	BOS 2/24/17		184.70	423,323.30
04/14/2017	10109	CHARLES WEIDNER	BOS 2/24/17		184.70	423,138.60
04/14/2017	10108DD	JOSEPH VARADY	BOS 2/24/17		184.70	422,953.90
04/14/2017	10106DD	JUDITH O'CONNOR	BOS 2/24/17		183.87	422,770.03
04/14/2017	ACH04142017	Paychex	3/26-4/9 p/r & BOS Mtg - 2/24/17		220.65	422,549.38
04/14/2017	10104DD	Robyn Davis	3/26-4/9 P/R		332.46	422,216.92
04/19/2017	3777	ACCESS	4/1-4/30 - Storage		23.03	422,193.89
04/19/2017	3778	Grau and Associates	Audit FY 2016		2,000.00	420,193.89
04/19/2017	3779	LUMAR'S CLEANING	Cleaning Guardhouse - April		100.00	420,093.89
04/19/2017	3780	Russell Kitching Lawn Services, Inc.	Landscape Maint - April		1,940.00	418,153.89
04/19/2017	3781	STANTEC CONSULTING SERVICES INC.	Enviro Consulting		218.00	417,935.89
04/19/2017		Manatee County	Deposit	12,491.47		430,427.36
04/21/2017	3782	LAW OFFICE OF ROBERT K. LINCOLN, P.A.	Legal Svcs - March		5,450.00	424,977.36
04/21/2017	3783	TEM SYSTEMS, INC	Renewal Security		6,425.00	418,552.36

PALMS OF TERRA CEIA BAY

Check Register

FY2017

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	Balance
04/21/2017	ACH042117	BB & T	Bank Service charges - Prior period		12.00	418,540.36
04/24/2017		Paychex	Refund	60.00		418,600.36
04/25/2017	3784	Dye, Deitrich, Petruff & St. Paul, P.L.	Legal Svcs - March		3,442.50	415,157.86
04/25/2017	ACH42517	FLORIDA POWER AND LIGHT	Electricity		803.23	414,354.63
04/26/2017	3785	BRIGHT HOUSE NETWORKS	4/27-5/26 - Cable/Internet		153.08	414,201.55
04/28/2017	3786	LUMAR'S CLEANING	Cleaning Gatehouse - February		100.00	414,101.55
04/28/2017	10110DD	Robyn Davis	4/9-4/23 P/R		332.46	413,769.09
04/28/2017	ACH42817	Paychex	P/R Fees		65.25	413,703.84
04/28/2017	ACH042817	Paychex	4/9-4/26/17 P/R		64.32	413,639.52
Balance as of 4/30/2017				12,551.47	30,718.84	413,639.52
05/01/2017	3787	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - May		4,750.00	408,889.52
05/01/2017		Deposit	Decals	300.00		409,189.52
05/03/2017	3788	VENTURESIN.COM, INC.	Web Site Hosting - May		80.00	409,109.52
05/03/2017		BB & T	Service Charge		5.00	409,104.52
05/08/2017	3789	BRADENTON HERALD	Legal Ad		73.71	409,030.81
05/08/2017	3790	CITY OF PALMETTO	3/31-4/27 - 2311 W. 14th Ave Guardhouse		55.33	408,975.48
05/08/2017	3791	Grau and Associates	Audit FY 2016		1,100.00	407,875.48
05/12/2017	3792	ACCESS	5/1-5/31 - Records Storage		23.03	407,852.45
05/12/2017	3793	Bradford Smith	Reimbursement - (6) Signs		240.00	407,612.45
05/12/2017	3794	LUMAR'S CLEANING	Cleaning - Gatehouse - May		100.00	407,512.45
05/12/2017	3795	Russell Kitching Lawn Services, Inc.	Landscape Maint - May - Tree/Bee Removal		2,335.00	405,177.45
05/12/2017	3796	THE LAKE DOCTORS	Lake Maint - May		530.00	404,647.45
05/12/2017	ACG05122017	Paychex	P/R Fee		55.50	404,591.95
05/12/2017	ACH05122017	Paychex	4/24-5/7 - P/R		55.08	404,536.87
05/12/2017	10111DD	Robyn Davis	4/24-5/7 - P/R		332.46	404,204.41
05/18/2017	3797	Palms of Terra Ceia Bay	Trans To CD		100,000.00	304,204.41
05/23/2017	3798	BRIGHT HOUSE NETWORKS	5/27-6/26 - Cable/Internet		153.08	304,051.33
05/23/2017		MANATEE COUNTY	Deposit	4,748.29		308,799.62
05/26/2017	ACH05262017	Paychex	P/R Fees		57.28	308,742.34
05/26/2017	10113DD	Barbara Gard	BOS Mtg - 5/9/17		184.70	308,557.64
05/26/2017	10115DD	Bradford Smith	BOS Mtg - 5/9/17		184.70	308,372.94
05/26/2017	10117	CHARLES WEIDNER	BOS Mtg - 5/9/17		184.70	308,188.24
05/26/2017	10116DD	JOSEPH VARADY	BOS Mtg - 5/9/17		184.70	308,003.54
05/26/2017	10114DD	JUDITH O'CONNOR	BOS Mtg - 5/9/17		183.87	307,819.67
05/26/2017	ACH05262017	Paychex	5/8-5/21/17 P/R		207.77	307,611.90
05/26/2017	10112DD	Robyn Davis	5/8-5/21/17 P/R		325.53	307,286.37
05/30/2017	ACH5302017	FLORIDA POWER AND LIGHT	Electricity		823.10	306,463.27
Balance as of 5/31/2017				5,048.29	112,224.54	306,463.27



861-05-01-00 20464 15 C 001 30 S 66 002
 PALMS OF TERRA CEIA BAY COMM DEV DIST
 OPERATING ACCT
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Your account statement

For 05/31/2017

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■ BASIC PUBLIC FUND CHECKING [REDACTED]

Account summary

Your previous balance as of 04/28/2017	\$417,335.10
Checks	- 113,135.73
Other withdrawals, debits and service charges	- 2,599.69
Deposits, credits and interest	+ 5,048.29
Your new balance as of 05/31/2017	= \$306,647.97

Checks

DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)
05/03	3784	3,442.50	05/11	3789	73.71	05/19	3794	100.00
05/03	3785	153.08	05/12	3790	55.33	05/19	3795	2,335.00
05/02	3786	100.00	05/16	3791	1,100.00	05/18	3796	530.00
05/01	3787	4,750.00	05/19	3792	23.03	05/18	3797	100,000.00
05/08	3788	80.00	05/30	3793	240.00	05/31	3798	153.08
Total checks								= \$113,135.73

Other withdrawals, debits and service charges

DATE	DESCRIPTION	AMOUNT(\$)
05/01	BUS ONLINE MANAGE USERS FEE 7261	5.00
05/11	ACH CORP DEBIT PAYROLL PAYCHEX INC. PALMS OF TERRA CEIA BA	332.46
05/12	ACH CORP DEBIT TAXES PAYCHEX TPS PALMS OF TERRA CEIA BA	55.08
05/12	ACH CORP DEBIT INVOICE PAYCHEX EIB PALMS OF TERRA CEIA BA	55.50
05/25	ACH CORP DEBIT PAYROLL PAYCHEX INC. PALMS OF TERRA CEIA BA	1,063.50
05/26	ACH CORP DEBIT INVOICE PAYCHEX EIB PALMS OF TERRA CEIA BA	57.28
05/26	ACH CORP DEBIT TAXES PAYCHEX TPS PALMS OF TERRA CEIA BA	207.77
05/30	ELEC PYMT FPL DIRECT DEBIT PPDA PALMS OF TERRA CEIA BA	12.84
05/30	ELEC PYMT FPL DIRECT DEBIT PPDA PALMS OF TERRA CEIA BA	17.94
05/30	ELEC PYMT FPL DIRECT DEBIT PPDA PALMS OF TERRA CEIA BA	18.25

continued

■ BASIC PUBLIC FUND CHECKING ██████████ (continued)

DATE	DESCRIPTION	AMOUNT(\$)
05/30	ELEC PYMT FPL DIRECT DEBIT PPDA PALMS OF TERRA CEIA BA	52.21
05/30	ELEC PYMT FPL DIRECT DEBIT PPDA PALMS OF TERRA CEIA BA	56.99
05/30	ELEC PYMT FPL DIRECT DEBIT PPDA PALMS OF TERRA CEIA BA	94.32
05/30	ELEC PYMT FPL DIRECT DEBIT PPDA PALMS OF TERRA CEIA BA	570.55
Total other withdrawals, debits and service charges		= \$2,599.69

Deposits, credits and interest

DATE	DESCRIPTION	AMOUNT(\$)
05/01	DEPOSIT	300.00
05/10	A/P EFT MAN CO TAX COLL 2678 PALMS OF TERRA CEIA	4,748.29
Total deposits, credits and interest		= \$5,048.29

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 PALMS OF TERRA CEIA BAY COMM DEV DIST
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 PALMETTO FL 34221-5900

Your account statement

For 05/31/2017

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■ PUBLIC FUND MONEY RATE SAVINGS ~~6600~~

Account summary

Your previous balance as of 04/30/2017	\$122,154.13
Checks	- 0.00
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and interest	+ 1.04
Your new balance as of 05/31/2017	= \$122,155.17

Interest summary

Interest paid this statement period	\$1.04
2017 interest paid year-to-date	\$5.06
Interest rate	0.01%
Annual percentage yield (APY) earned	0.01%

Deposits, credits and interest

DATE	DESCRIPTION	AMOUNT(\$)
05/31	INTEREST PAYMENT	1.04
Total deposits, credits and interest		= \$1.04

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EXHIBIT 2.

MEMORANDUM

TO: Palms of Terra Ceia CDD Board

FROM: Bruce St.Denis – District Manager

DATE: June 13th, 2017

SUBJECT: Rescheduling of Parking Decal Fee Public Hearing

The Board previously adopted a resolution that set the Public Hearing for the Parking Decal Fees for the June 13th meeting.

I take responsibility for an advertising glitch that precludes us moving forward at this time.

The June 13th agenda includes a new resolution that will re-set the Public Hearing Date.

I apologize for any inconvenience.

Bruce

Bruce St. Denis

Senior Manager



Development Planning & Financing Group, Inc.

15310 Amberly Drive, Suite 175

Tampa, Florida 33647

Direct: 407-619-7942

Email: bruce.stdenis@dpfg.com

Website: www.dpfg.com

**Palms of Terra Ceia Bay
Community Development District
Resolution 2017 -06**

Establishing a date for a Public Hearing for Establishing a Controlled Entry Policy

WHEREAS, The Palms of Terra Ceia Bay Community Development District was established pursuant to Chapter 190, Florida Statutes; **and**

WHEREAS, Section 190.035(1) of the Florida Statutes authorizes the Palms of Terra Ceia Bay Community Development District to establish a controlled entry policy for the facilities and services furnished by the district; **and**

NOW, THEREFORE BE IT RESOLVED the Palms of Terra Ceia Bay Community Development District is considering revising the controlled entry policy **and**

BE IT FURTHER RESOLVED that the CDD Board intends to conduct a Public Hearing for the purpose of establishing a revised controlled entry policy; **and**

BE IT FURTHER RESOLVED the Palms of Terra Ceia Bay Community Development District Board of Supervisors is setting the Public Hearing for Establishing a Controlled Entry Policy on _____, 2017 at 5:00 p.m. at the Palmetto Library located at 923 6th Street West, Palmetto, Florida 34221; **and**

BE IT FURTHER RESOLVED this Resolution 2017 - 06 shall take effect immediately upon its adoption.

ADOPTED be the Palms of Terra Ceia Bay Community Development District Board of Supervisors on this 13th day of June, 2017 at the Manatee County Library in Palmetto, Florida.

District Secretary Bruce St.Denis

CDD Board Chairman Brad Smith



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