

**Minutes Summary**  
**Palms of Terra Ceia Bay Community Development District**  
**Regular Meeting**

The Regular Meeting of the Board of Supervisors of the Palms of Terra Ceia Bay Community Development District was held on Tuesday, November 20, 2014 at 6:45 p.m. at the Social Room, Ten Downing, 3211 14<sup>th</sup> Avenue, Room 105, Palmetto, Florida.

**1. Call to Order**

Chairman Brad Smith called the meeting of the Palms of Terra Ceia Bay Community Development District to order at 6:45.

**2. Roll Call**

Present, and establishing a quorum, were Supervisors Brad Smith, Joe Varady, Judy O'Connor, Barbara Gard, and Bob Schoen. Others present were Bruce St. Denis, District Manager, Sandra Oram, Operations Field Manager, and audience.

**3. Minutes of October 14, 2014.**

Mr. Smith presented the minutes and asked for questions or corrections.

On a MOTION by Mr. Shoen, SECONDED by Ms. O'Connor, WITH ALL IN FAVOR, the Board approved the Minutes of October 14, 2014, Meeting.
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**4. Financial and Disbursement Report**

Mr. St. Denis reported that few checks have been written for payment of invoices in October as District Accountant, Patricia Comings-Thibault, is presently not a signatory for the bank account. This is in the process of being rectified.

Ms. Gard was concerned that a Financial Report was not available, and that DPFPG must have the Financial available next meeting. Mr. Varady concurred.

Mr. Smith asked for questions from the Board. There being none, the next item followed.

**5. Manager's Report**

Mr. St. Denis acknowledged landscaping issues, such as the mango trimming, that were addressed at the previous Workshop Meeting.

**6. Public Comment**

An audience member asked if copies of previous Minutes and Manager's Reports could be included in future agenda meeting materials, as they have been accustomed to in the past. She also requested that a better system be provided to access materials off of the internet.

Mr. Varady stated he was concerned that the present use of "media fire" did not meet the State's requirement for the CDD to have a website. Mr. St. Denis agreed and suggested that the District should have their own website, where the public can access information more readily and include links to Supervisor's particular email address that are for District business only.

For any general questions about CDD business Mr. St. Denis suggested he be called at 407.619.7942, and for any projects requiring a contract or proposal to call Sandy Oram at 407 619-6185.

Mr. Smith confirmed that a new directory is being compiled, and Ms. O'Connor stated that anyone desiring to add their information to it to let her know.

An audience member was concerned that the re-Notice posted in the paper was an additional \$20,000 increase in taxes. Mr. St. Denis explained that the trim notice received by homeowners from the tax collector is the actual bill and that the need for the District to re-Notice and the Board to re-Vote, did not increase taxes for the residents.

**7. Consideration for action items.**

**-Design for entrance proposals.**

Mr. Smith asked for any questions or comments.

There was discussion by Board, staff, and audience regarding the fountain removal and sign repair.

On a MOTION by Mr. Schoen, SECONDED by Mr. Varady, WITH ALL IN FAVOR, the Board postponed the entrance proposals until reimbursed by the insurance company.

**-Boulevard Repair**

Mr. St. Denis reported that the engineer recommended putting in a sleeve and resetting the grade, and would like to present proposals in December.

**-Approval of mangrove maintenance report.**

Mr. St. Denis reported that the Stantec proposal for Mangrove trimming is in the amount of \$6,500 and will start the first week in December.

Mr. Smith asked if there were any questions.

On a MOTION by Ms. O'Connor, SECONDED by Mr. Schoen, WITH ALL IN FAVOR, the Board approved the Stantec proposal for mangrove trimming in the amount of \$6,500.

**-Calendar of Meeting Dates, 2015**

Mr. Smith asked for comments or questions.

Ms. Gard stated that the June 10<sup>th</sup> date is incorrect. It should be June 9<sup>th</sup>. Discussion ensued as to whether a June meeting was necessary.

After discussion, the Board decided to keep the June meeting on the Calendar.

**8. Public Comments**

Audience comments included: an expression of concern over the lack of mangrove trimming, palm tree trimming, and, a suggestion to not publish the directory.

**9. Statement by the Chairman**

Mr. Smith thanked Ray Dielman for his years of service and welcomes Judy O'Connor as the new Supervisor to the Board.

**10. Resolution 2015-1**

Mr. St. Denis presented Resolution 2015-1 and stated that once a Chairman and Vice Chairman are appointed all other Board members would be considered Assistant Secretaries and District staff would be; Bruce St. Denis, Secretary; Patricia Comings-Thibault as Treasurer; Bruce St. Denis and Maik Aagaard as Assistant Treasurers; and Jean Rugg and Carolyn Stewart as Assistant Secretaries. This reorganization of designations would still mean that all Board members would be able to sign checks. Board discussion ensued.

**A Resolution of the Board of Supervisors of the Palms of Terra Ceia Bay  
Community Development District Designating Officers of the District and  
Providing for an Effective Date**

Mr. St. Denis asked for nominations for Chairman, and asked for questions or comments.

On a MOTION by Mr. Schoen, SECONDED by Ms. O'Connor, WITH ALL IN FAVOR, the Board nominated Brad Smith as Chairman.

Mr. St. Denis asked for nominations for Vice Chairman, and asked for questions or comments.

On a MOTION by Mr. Smith, SECONDED by Ms. O'Connor, WITH ALL IN FAVOR, The Board nominated Joseph Varady as Vice Chairman.

Mr. Smith stated that Ms. Gard, Mr. Schoen and Ms. O'Conner would thereby be appointed Assistant Secretaries. He asked for any additional questions or comments.

On a MOTION by Mr. Smith, SECONDED by Ms. O'Connor, WITH ALL IN FAVOR, The Board adopted Resolution 2015-1, Election of Officers.

**11. Adjournment**

On a MOTION by Mr. Shoen, SECONDED by Mr. Smith, WITH ALL IN FAVOR, the regular meeting was adjourned.

*\*These minutes were prepared in summary format.*

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on JAN 13 2015.



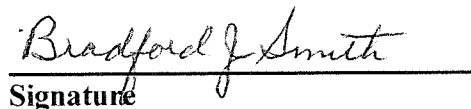
Signature

Bruce St. Denis

Printed Name

Title:

- Secretary
- Assistant Secretary



Signature

BRADFORD J SMITH

Printed Name

Title:

- Chairman
- Vice Chairman