



Community Development District

Advanced Board Package

***Board of Supervisors
Regular Meeting***

***Tuesday
January 12, 2016
5:00 p.m.***

At the:

***Palmetto Library
923 6th Street West.
Palmetto, Florida***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

Bradford J. Smith, Seat 1
Barbara E. Gard, Seat 2
Joseph R. Varady, Jr., Seat 3
Robert F. Schoen, Seat 4
Judi F. O'Connor, Seat 5



District Management
Development Planning and Financing Group
15310 Amberly Drive, Suite 175, Tampa, Florida 33647
Phone: 813-374-9105

January 7, 2016

Board of Supervisors
Palms of Terra Ceia Bay
Community Development District

Dear Board Members:

The Regular meeting of the Board of Supervisors of the Palms of Terra Ceia Bay Community Development District are scheduled for **Tuesday January 12, 2016 at 5:00 p.m.** at the Palmetto Library 923 6th Street West Palmetto, Florida.

The advanced copy of the agenda for the meeting is attached, along with associated documentation for your consideration. Any additional support material will be forwarded to you under separate cover or distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Bruce St. Denis
Bruce St. Denis
District Manager

Cc: Attorney
District Records

Bradford J. Smith, Seat 1
Barbara E. Gard, Seat 2
Joseph R. Varady, Jr., Seat 3
Robert F. Schoen, Seat 4
Judi F. O'Connor, Seat 5



Board of Supervisors Public Meeting Notice

**Regular Session of
January 12, 2016
Palms of Terra Ceia Bay
Palmetto Library
923 6th Street West
Palmetto, Florida
5:00 p.m.**

AGENDA:

1. Roll Call
2. Meeting Properly Advertised
3. Public Comments
4. Minutes of Meetings
 - A. December 8, 2015 Board Meeting Exhibit 1
Action Request: Motion to approve meeting minutes
 - B. December 8, 2015 Audit Committee Meeting Minutes Exhibit 2
Action Request: Motion to approve Audit Committee Minutes
5. Financial Report
 - A. Financial Statements December 2015 Exhibit 3
Action Request: Motion to accept December 2015 financial statements
 - B. Chairman's Report on 2014-2015 Budget Year
6. Business Matters
 - A. Consideration of Recommendation of the Audit Committee for Auditor.
 - B. Workshop Discussions

Bradford J. Smith, Seat 1
Barbara E. Gard, Seat 2
Joseph R. Varady, Jr., Seat 3
Robert F. Schoen, Seat 4
Judi F. O'Connor, Seat 5



7. Other Business Matters
8. Public Comments
9. Public Comments & Questions: Other Subjects
10. Manager's Report
11. Adjournment

EXHIBIT 1

1 On a MOTION by Mr. Schoen, SECONDED by Mr. Varady, Jr., WITH ALL IN FAVOR, the Board
2 approved the Board Minutes of the November 19, 2015 Funding Workshop, as amended, for the Palms of
3 Terra Ceia Bay Community Development District.

4
5 **FOURTH ORDER OF BUSINESS – Financial Report**

6 **A. Acceptance of the Financial Statements (under separate cover)**

7 Mr. St. Denis presented the Financial Statements and asked for questions or comments.

8 This item was tabled to the January: presented but no vote.

9 **FIFTH ORDER OF BUSINESS – Business Matters**

10 **A. Consideration and Board Approval of the Recommendation of the Audit Committee**

11 Mr. St. Denis presented the Audit Committee’s Criteria change recommendation and asked for
12 comments or questions.

13	1. Ability of Personnel	20 Points
14	2. Proposers Experience	15 Points
15	3. Understanding of Scope of Work	15 Points
16	4. Ability to Furnish Required Services	20 Points
17	5. Price	30 Points

18 On a MOTION by Mr. Varady, Jr., SECONDED by Ms. Gard, WITH ALL IN FAVOR, the Board approved
19 the recommendations of the Audit Committee: the approval of the RFP, approval of the ratings criteria as
20 amended, and the advertising for Auditor Services for the Palms of Terra Ceia Bay Community Development
21 District.

22
23 **B. Palmetto Mayor, Commissioners and Staff at Time Certain 5:30 p.m.**

24 Mr. Smith presented the Palmetto Mayor, Commissioners and Staff for a discussion with the
25 community.

26 **C. Discussion of Mangrove Permit Modification Map**

27 **D. Discussion of Direction for the Assessment Methodology Report (AMR)**

28 On a MOTION by Mr. Varady, Jr., SECONDED by Ms. Gard, WITH ALL IN FAVOR, the Board agreed to
29 postpone discussion of items **5C** and **5D** until the workshops scheduled in January 2016 for the Palms of
30 Terra Ceia Bay Community Development District.

31
32 **SIXTH ORDER OF BUSINESS – Other Business Matters**

33 Discussion was held concerning the election of officers in January 2016.

34 On a MOTION by Mr. Schoen, SECONDED by Ms. Gard, WITH Mr. Varady, Jr. and Mr. Smith voting
35 Nay, the motion failed due to a tie for the Palms of Terra Ceia Bay Community Development District.

36
37 Mr. Smith requested approval of a light pole at a cost not to exceed \$6,000.

38 On a MOTION by Mr. Varady, Jr., SECONDED by Ms. Gard, WITH ALL IN FAVOR, the Board
39 authorized the replacement of the the light pole for a cost not to exceed \$6,000 for the Palms of Terra Ceia
40 Bay Community Development District.

41
42 **SEVENTH ORDER OF BUSINESS – Public Comments**

43 There being none, next item followed.

44 **EIGHTH ORDER OF BUSINESS – Manager’s Report**

1 There being none, next item followed.

2 **NINTH ORDER OF BUSINESS - Adjournment**

3 On a MOTION by Mr. Schoen, SECONDED by Mr. Varady, Jr., WITH ALL IN FAVOR, the Board
4 adjourned the meeting for the Palms of Terra Ceia Bay Community Development District.

5

6 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
7 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
8 *including the testimony and evidence upon which such appeal is to be based.*

9

10

11 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
12 **meeting held on _____.**

13

14

15 _____
16 **Signature**

Signature

16

17

18 _____
19 **Printed Name**

Printed Name

20 **Title:** Secretary Assistant Secretary

Title: Chairman Vice Chairman

EXHIBIT 2

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Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Signature

Printed Name

Title: Secretary Assistant Secretary

Printed Name

Title: Chairman Vice Chairman

EXHIBIT 3



PALMS OF TERRA CEIA BAY
COMMUNITY DEVELOPMENT DISTRICT
UNAUDITED FINANCIAL STATEMENTS

Preliminary

As of

December 31, 2015



Palms Of Terra Ceia Bay CDD
Balance Sheet
December 31, 2015

	<u>GENERAL FUND</u>	<u>CAP PROJECTS FUND</u>	<u>TOTAL</u>
<u>ASSETS:</u>			
POOLED CASH	\$ 223,076	82,803	\$ 305,879
CASH ON HAND	30	-	30
INVESTMENTS:			
MMK ACCOUNT	122,138	-	122,138
CONSTRUCTION	-	-	-
ACCOUNTS RECEIVABLE	250	-	250
ASSESSMENTS RECEIVABLE -ON ROLL	103,335	24,718	128,053
	-	-	-
DEPOSITS	35	-	35
PREPAID ITEMS	1,500	-	1,500
TOTAL ASSETS	\$ 450,363	\$ 107,521	\$ 557,885
<u>LIABILITIES:</u>			
ACCOUNTS PAYABLE	\$ 1,031	\$ -	\$ 1,031
ACCRUED EXPENSES	-	-	-
DUE TO OTHER FUNDS	-	-	-
DEFERRED REVENUE-ON ROLL	103,335	24,718	128,053
<u>FUND BALANCE:</u>			
NON SPENDABLE (Deposits & Prepaid)	1,535	-	1,535
SPENDABLE:			
ASSIGNED			
CAPITAL PROJECTS - Operating & Contingency	4,500	-	4,500
CAPITAL PROJECTS - Alloc to Roads Improvement	5,000	37,154	42,154
CAPITAL PROJECTS - Alloc to Pier Improvement	18,174	12,654	30,828
CAPITAL PROJECTS - Alloc to Boardwalk Improvement	-	11,896	11,896
CAPITAL PROJECTS - Alloc to Stormsystem Improvement	15,684	21,099	36,783
UNRESERVED	301,104	-	301,104
TOTAL LIABILITIES & FUND BALANCE	\$ 450,363	\$ 107,521	\$ 557,885

Palms Of Terra Ceia Bay
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
FY2016 For The Period Ending December 31, 2015

	FY 2016 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
ASSESSMENT - ON-ROLL (Ad Valorem)	\$ 294,627	\$ 176,776	\$ 191,292	\$ 14,516
INTEREST REVENUE	-	-	3	3
GATE DECALS	2,800	700	563	(137)
MISCELLANEOUS REVENUE	125	31	-	(31)
INSURANCE CLAIM AWARDED	-	-	27,261	27,261
TOTAL REVENUE	297,552	177,507	219,120	41,612
EXPENDITURES				
DISTRICT ADMINISTRATION				
BOARD OF SUPERVISORS SALARIES	11,000	2,750	4,800	(2,050)
ADMINISTRATIVE ASSISTANT	10,080	2,520	2,100	420
PAYROLL TAXES - FICA & FUTA	1,613	403	396	7
PAYROLL FEES	648	162	275	(113)
AUDIT SERVICES	6,000	-	-	-
LEGAL SERVICES	8,000	2,000	940	1,060
ENGINEERING SERVICES	2,000	2,000	2,000	-
DISTRICT MANAGEMENT	57,000	14,250	14,250	-
SUBTOTAL DISTRICT ADMINISTRATION	96,341	24,085	24,762	(676)
INSURANCE:				
PUBLIC OFFICIALS LIABILITY	2,530	2,530	2,140	390
FLOOD	460	460	-	460
WORKERS COMPENSATION INS	168	168	556	(388)
BONDING	100	100	-	100
INSURANCE - GENERAL LIABILITY	7,336	7,336	6,982	354
SUBTOTAL INSURANCE	10,594	10,594	9,678	916
OFFICE & GENERAL ADMINISTRATIVE				
OFFICE SUPPLIES AND POSTAGE	2,000	500	71	429
RECORDS STORAGE	210	53	70	(18)
PUBLICATIONS	2,000	-	-	-
COMPUTER SOFTWARE & TECH SUPPORT	500	125	-	125
OFFICE EQUIPMENT	500	125	-	125
MISCELLANEOUS SERVICES	250	63	-	63
LEGAL ADVERTISING & MEETING NOTICES	4,000	1,000	-	1,000
STATE REGISTRATION	175	175	175	-
BANK SERVICES CHARGES	200	50	97	(47)
WEBSITE HOSTING & MANAGEMENT	1,995	499	480	19
SUBTOTAL OFFICE & GENERAL ADMINISTRATIVE	11,830	2,589	892	1,696
TOTAL ADMINISTRATIVE EXPENSES	118,765	37,268	35,333	1,935
UTILITIES & GATEHOUSE EXPENSES				
UTILITIES:				
ELECTRICITY	17,000	4,250	3,708	542
WATER & SEWER	660	165	102	63
TELEPHONE & INTERNET	2,800	700	558	142
SUBTOTAL UTILITIES	20,460	5,115	4,368	747
GATEHOUSE/CONTROLLED ENTRY SYSTEMS:				
GATE SERVICE CONTRACT	6,425	1,606	-	1,606
GATE MAINTENANCE AND PARTS	2,000	500	40	460
CLEANING & BUILDING MAINTENANCE	2,000	500	352	148
ACCESS DECALS	875	219	-	219
SUBTOTAL GATEHOUSE	11,300	2,825	392	2,433

Palms Of Terra Ceia Bay
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
FY2016 For The Period Ending December 31, 2015

	FY 2016 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
TOTAL UTILITIES & GATEHOUSE EXPENSES	31,760	7,940	4,760	3,180
GROUNDS & FIELD MAINTENANCE EXPENSES				
LANDSCAPE MAINTENANCE:				
LANDSCAPE CONTRACT	23,280	5,820	5,820	-
PEST CONTROL	800	200	-	200
PALM TREE TRIMMING (245 Palm Trees)	5,500	1,375	5,163	(3,788)
PLANTS & IMPROVEMENTS (350 Geranium & Horticulture)	6,775	1,694	1,025	669
MULCH	2,000	500	-	500
IRRIGATION REPAIR (Outside Of Contract)	6,000	1,500	-	1,500
SUBTOTAL LANDSCAPING	44,355	11,089	12,008	(919)
OTHER FIELD MAINTENANCE:				
LIGHTING REPAIR & MAINTENANCE	12,000	3,000	1,666	1,334
PIER AND BOARDWALK MAINTENANCE (Contract is \$10,000)	5,500	1,375	-	1,375
STREET REPAIR & MAINTENANCE	4,000	1,000	950	50
FIELD MISCELLANEOUS & MAINT	-	-	1,889	(1,889)
SUBTOTAL OTHER FIELD MAINTENANCE	21,500	5,375	4,504	871
ENVIRONMENTAL MAINTENANCE:				
STORMWATER SYSTEM MAINTENANCE	4,000	1,000	-	1,000
CONSERVATION EASEMENT MAINTENANCE	9,660	9,660	10,225	(565)
MANGROVE TRIMMING	15,382	3,846	-	3,846
LAKE MAINTENANCE	6,072	1,518	1,590	(72)
LAKE AQUATIC PLANTINGS	1,500	375	-	375
TRIPLOID GRASS CARP STOCKING	1,200	300	-	300
SUBTOTAL ENVIRONMENTAL MAINTENANCE	37,814	16,699	11,815	4,884
TOTAL OPERATIONS & MAINTENANCE EXPENSES	254,194	78,370	68,420	9,950
GENERAL FUND IMPROVEMENTS PROJECT :				
ROAD IMPROVEMENTS / REPAIRS	5,000	-	-	-
PIER RENOVATIONS / IMPROVEMENTS	18,174	-	-	-
STORMWATER SYSTEM REPAIRS / IMPROVEMENTS	15,684	-	-	-
CAPITAL IMPROVEMENTS - OTHER	4,500	-	-	-
TOTAL GENERAL FUND IMPROVEMENTS PROJECT	43,358	-	-	-
TOTAL EXPENDITURES	297,552	78,370	68,420	9,950
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	99,137	150,700	51,563
FUND BALANCE - BEGINNING	-	-	195,298	195,298
FUND BALANCE - ENDING	\$ -	\$ 99,137	\$ 345,997	\$ 246,860

PALMS OF TERRA CEIA BAY
Capital Projects Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Ending December 31, 2015

	FY 2016 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
ASSESSMENT - ON-ROLL (Cap Imp)	\$ -	-	\$ -	\$ -
ASSESSMENT ON-ROLL (Alloc to Roads Improvement)	#### 24,907	694.90	13,786	13,091
ASSESSMENT ON-ROLL (Alloc to Pier Improvement)	#### 8,483	236.67	4,695	4,459
ASSESSMENT ON-ROLL (Alloc to Boardwalk Improvement)	#### 7,975	222.50	4,414	4,192
ASSESSMENT ON-ROLL (Alloc to Gatehouse Improvement)	#### 3,392	94.64	1,878	1,783
ASSESSMENT ON-ROLL (Alloc to Stormsystem Improvement)	#### 10,752	299.98	5,951	5,651
ASSESSMENT DISCOUNTS	(2,220)	-	-	-
INTEREST REVENUE	-	-	-	-
TOTAL REVENUE	53,289	1,549	30,725	29,176
EXPENDITURES				
COUNTY ASSESSMENTS COLLECTIONS FEE	1,665	-	-	-
ROAD IMPROVEMENTS	23,163	-	-	-
PIER	7,889	-	-	-
BOARDWALK	7,416	-	-	-
GATEHOUSE IMPROVEMENTS	3,155	3,155	6,756	(3,601)
STORMWATER SYSTEM	10,000	-	-	-
TOTAL EXPENDITURES	53,289	3,155	6,756	(3,601)
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	(1,606)	23,969	25,576
NET CHANGE IN FUND BALANCE	-	(1,606)	23,969	25,576
FUND BALANCE - BEGINNING	-	-	58,834	58,834
FUND BALANCE - ENDING	\$ -	\$ (1,606)	\$ 82,803	\$ 84,410

PALMS OF TERRA CEIA BAY

Check Register

FY2016

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	Balance
Balance as of 9/30/2015						135,418.55
10/01/2015	3485	BRIGHT HOUSE NETWORKS	9/27-10/26 - Cable/Internet		186.50	135,232.05
10/01/2015	3486	DPFG	CDD Mgmt - Oct		4,750.00	130,482.05
10/01/2015	3487	YARNALL RECORDS MANAGEMENT	9/25-10/24 - Records Storage		17.50	130,464.55
10/08/2015		AUTO OWNERS INSURANCE	Insurance claim	13,750.00		144,214.55
10/12/2015	3488	ATLAS PROFESSIONAL SERVICES, I	Web Site - Oct		80.00	144,134.55
10/12/2015	3489	BOYD INSURANCE & INVESTMENT	Insurance FY 2016		6,982.00	137,152.55
10/12/2015	3490	CITY OF PALMETTO	8/29-9/29 - 2311 W 14th Ave Guardhouse		47.11	137,105.44
10/12/2015	3491	Daystar Exterior Cleaning, Inc	Pressure Wash Pier		280.00	136,825.44
10/12/2015	3492	PREFERRED GOVERNMENTAL INSL	W/C Insurance FY 2016		2,000.00	134,825.44
10/12/2015	3493	TANNER FIRE & SAFETY EQUIPMEN	Fire Extinguisher		67.95	134,757.49
10/12/2015	3494	THE LAKE DOCTORS	Lake & Pond Maint - Oct		530.00	134,227.49
10/12/2015	3495	UNITED STATES TREASURY	940-2014		155.41	134,072.08
10/13/2015	3496	BOYD INSURANCE & INVESTMENT	Insurance FY 2015		2,140.31	131,931.77
10/15/2015		DEPOSIT	Gate decals revenue	150.00		132,081.77
10/20/2015	3497	BB & T	VOIDED		0.00	132,081.77
10/20/2015	3498	Russell Kitching Lawn Services, Inc.	Landscape Maint - Oct		1,940.00	130,141.77
10/27/2015	ACH102715	FLORIDA POWER AND LIGHT	Electricity		1,087.82	129,053.95
10/28/2015	3499	ATLAS PROFESSIONAL SERVICES, I	Web Site - Set Up		240.00	128,813.95
10/28/2015	3500	Dye, Deitrich, Petruff & St. Paul, P.L.	Legal Svcs - Sept		920.00	127,893.95
10/29/2015		MANATEE COUNTY	Tax Collection	1,245.40		129,139.35
10/29/2015		DEPOSIT	Gate decals revenue	43.25		129,182.60
10/29/2015	60	Paychex	FY15 Accrued payroll paid		728.39	128,454.21
10/29/2015	60	Paychex	ADP Payroll fees		41.60	128,412.61
10/29/2015	60	BB & T	Bus online manage users fee		5.00	128,407.61
10/30/2015	10001	Barbara Gard	BOS Mtg 10-21-2015		184.70	128,222.91
10/30/2015	10004	Bradford Smith	BOS Mtg - 9/23 & 10/21/15		184.70	128,038.21
10/30/2015	10005	JOSEPH VARADY	BOS Mtg - 9/23 & 10/21/2015		184.70	127,853.51
10/30/2015	10002	JUDITH O'CONNOR	BOS Mtg - 9-23 & 10-21-2015		174.28	127,679.23
10/30/2015	10000	Phillip D. Forbes	Payroll - Oct		389.52	127,289.71
10/30/2015	10003	Robert Schoen	BOS Mtg - 10-21-15		184.70	127,105.01
10/30/2015	ACH103015	Paychex	payroll taxes		489.01	126,616.00
10/30/2015	62		Employer Liability Refund Issued	82.62		126,698.62
Balance as of 10/31/2015						126,698.62
11/01/2015	3501	DPFG	CDD Mgmt - Nov		4,750.00	121,948.62
11/02/2015	ACH1102201	Paychex	Payroll Fee - BOS Mtg - 9/23 & 10/21/2015		42.57	121,906.05
11/02/2015	ACH110215	BB & T	Service Charge		5.00	121,901.05
11/03/2015	3502	YARNALL RECORDS MANAGEMENT	10/25-11/24 - Records Storage		17.50	121,883.55
11/06/2015	3503	BRIGHT HOUSE NETWORKS	10/27-11/26 - Cable/Internet		186.39	121,697.16
11/12/2015	3504	ARM MAINTENANCE, INC	Cleaning Guardhouse - Oct		152.00	121,545.16
11/12/2015	3505	ATLAS PROFESSIONAL SERVICES, I	Web Site - Nov		80.00	121,465.16
11/12/2015	3506	CITY OF PALMETTO	9/30-10/30 - 2311 W 14th Guardhouse		48.09	121,417.07
11/12/2015	3507	THE LAKE DOCTORS	Lake Maint - Nov		530.00	120,887.07
11/16/2015	3508	TEM SYSTEMS, INC	Gate Install		6,755.60	114,131.47
11/16/2015	3509	STANTEC CONSULTING SERVICES I	Engineering Svcs Environmental		10,225.00	103,906.47
11/16/2015	ACH111615	Paychex	Premium Charge-Nov		75.00	103,831.47
11/17/2015	3510	Dye, Deitrich, Petruff & St. Paul, P.L.	Legal Svcs - Oct		940.00	102,891.47
11/17/2015	3511	LOMBARDO, FOLEY & KOLARIK, INC	Engineering Svcs - Oct		2,000.00	100,891.47
11/17/2015	3512	Russell Kitching Lawn Services, Inc.	Landscape		2,890.00	98,001.47
11/17/2015	3513	SAWDY ELECTRIC	SL Pole Repair		827.00	97,174.47
11/17/2015	3514	TEM SYSTEMS, INC	Service Call		40.00	97,134.47
11/19/2015	3515	ARM MAINTENANCE, INC	Cleaning Guardhouse - Sept		152.00	96,982.47
11/24/2015	ACH112415	FLORIDA POWER AND LIGHT	Electricity		1,090.92	95,891.55
11/25/2015	3516	FLORIDA DEPT OF ECONOMIC OPP	Annual Filing Fee - FY 2016		175.00	95,716.55
11/25/2015		MANATEE COUNTY	Excess Funds	156.68		95,873.23
11/25/2015	10007DD	Barbara Gard	BOS Mtg - 11-10-15		184.70	95,688.53
11/25/2015	10010DD	Bradford Smith	BOS Mtg - 11-10-15		184.70	95,503.83
11/25/2015	10011DD	JOSEPH VARADY	BOS Mtg - 11-10-15		184.70	95,319.13

PALMS OF TERRA CEIA BAY

Check Register

FY2016

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	Balance
11/25/2015	10008DD	JUDITH O'CONNOR	BOS Mtg - 11-10-15		183.87	95,135.26
11/25/2015	ACH1125201	Paychex	Payroll - Nov		281.14	94,854.12
11/25/2015	10006DD	Phillip D. Forbes	10/26-11/19 - P/R		664.92	94,189.20
11/25/2015	10009DD	Robert Schoen	BOS Mtg - 11-10-15		184.70	94,004.50
11/25/2015	ACH1125201	Paychex	Payroll - Nov		64.57	93,939.93
11/25/2015		MANATEE COUNTY	Tax Collections	51,890.10		145,830.03
11/30/2015	3517	BRIGHT HOUSE NETWORKS	11/27-12/26 - Cable/Internet		185.01	145,645.02
11/30/2015	3518	YARNALL RECORDS MANAGEMENT	11/26-12/24 - Records Storage		17.50	145,627.52
11/30/2015		GEICO INDEMNITY	Insurance Claim / Gate decals	13,631.19		159,258.71
Balance as of 11/30/2015						159,258.71
12/01/2015	3519	DPFG	CDD Mgmt - Dec		4,750.00	154,508.71
12/01/2015		BB&T	Service Charge		5.00	154,503.71
12/02/2015	3520	COLE'S STUCCO AND PLASTERING	Misc. Repairs		1,000.00	153,503.71
12/02/2015	3521	SANDY ORAM	Office Supplies-reimbursement		30.82	153,472.89
12/02/2015		MANATEE COUNTY	Deposit	4,422.16		157,895.05
12/08/2015	3522	OFFICE DEPOT BUSINESS CREDIT	Supplies		70.81	157,824.24
12/17/2015		MANATEE COUNTY	Deposit	165,705.05		323,529.29
12/18/2015	3523	ATLAS PROFESSIONAL SERVICES, I	Web Site Hosting - Dec		80.00	323,449.29
12/18/2015	3525	CITY OF PALMETTO	10/31-11/25 - Water		54.24	323,395.05
12/18/2015	3526	FOLK ASPHALT & SEAL COATING, I	Asphalt Repairs		950.00	322,445.05
12/18/2015	3527	Russell Kitching Lawn Services, Inc.	Landscape Maint - Dec		1,940.00	320,505.05
12/18/2015	3528	SAWDY ELECTRIC	Remove Pole/Disconnect Electric		125.00	320,380.05
12/18/2015	3529	THE LAKE DOCTORS	Lake Maint - Dec		530.00	319,850.05
12/18/2015	3530	BB & T	Credit Card Expenses		870.36	318,979.69
12/18/2015	3531	PROFESSIONAL HORTICULTURAL	Horticultural Svcs		75.00	318,904.69
12/24/2015	ACH1224201	Paychex	Dec - Payroll Fees		64.57	318,840.12
12/24/2015	10013DD	Barbara Gard	BOS Mtg - 11/18,11/19,12/8		554.10	318,286.02
12/24/2015	10016DD	Bradford Smith	BOS Mtg - 11/18,11/19, 12/8		554.10	317,731.92
12/24/2015	10017DD	JOSEPH VARADY	BOS Mtg - 11/18, 11/19, 12/8		554.10	317,177.82
12/24/2015	10014DD	JUDITH O'CONNOR	BOS Mtg - 11/18,11/19		348.57	316,829.25
12/24/2015	ACH1224201	Paychex	BOS/CDD Attendant - Dec		576.23	316,253.02
12/24/2015	10012DD	Phillip D. Forbes	11/23-12/17 - P/R		609.51	315,643.51
12/24/2015	10015DD	Robert Schoen	BOS Mtg - 11/18,11/19, 12/8		554.10	315,089.41
12/28/2015	3532	Barbara Gard	Holiday Decor - Reimbursements		308.89	314,780.52
12/28/2015	3533	C & S ASSOCIATION MANAGEMENT	Concrete Pole at Pier		300.00	314,480.52
12/28/2015	3534	LUMAR'S CLEANING	Cleaning Guardhouse - Nov		100.00	314,380.52
12/28/2015	3535	Russell Kitching Lawn Services, Inc.	Tree Trimming		5,163.00	309,217.52
12/28/2015	3536	SAWDY ELECTRIC	Holiday Ltg		132.62	309,084.90
12/28/2015	3537	BRADENTON HERALD	Legal Ads		2,435.22	306,649.68
12/29/2015		FLORIDA POWER AND LIGHT	Electricity		1,020.87	305,628.81
12/31/2015		DEPOSIT	Key Cards	250.00		305,878.81
Balance as of 12/31/2015						305,878.81



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