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**MINUTES OF MEETING
PALMS OF TERRA CEIA BAY
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Palms of Terra Ceia Bay Community Development District was held on Tuesday, December 8, 2015 at 5:01 p.m. at the Palmetto Library, 923 6th Street West, Palmetto, Florida.

FIRST ORDER OF BUSINESS – Roll Call

Chairman Brad Smith called the meeting to order.

Present and constituting a quorum were:

Bradford Smith	Board Supervisor, Chairman
Joseph Varady, Jr.	Board Supervisor, Vice Chairman
Barbara Gard	Board Supervisor, Assistant Secretary
Bob Schoen	Board Supervisor, Assistant Secretary

Also present was:

Bruce St. Denis	District Manager
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SECOND ORDER OF BUSINESS – Meeting Properly Advertised

Mr. Smith verified the meeting was properly advertised.

THIRD ORDER OF BUSINESS – Minutes of Meeting

A. Approval of Board Minutes of September 9, 2015

Mr. Smith presented the September 9, 2015 minutes and asked for questions, comments or corrections.

On a MOTION by Mr. Schoen, SECONDED by Ms. Gard, WITH ALL IN FAVOR, the Board approved the minutes of the Board of Supervisors meeting held on September 9, 2015 for the Palms of Terra Ceia Bay Community Development District.

B. Approval of the Board Minutes of November 10, 2015

Mr. Smith presented the November 10, 2015 minutes and asked for questions, comments or corrections.

On a MOTION by Mr. Varady, Jr., SECONDED by Mr. Schoen, WITH ALL IN FAVOR, the Board approved the minutes of the Board of Supervisors meeting held on November 10, 2015 for the Palms of Terra Ceia Bay Community Development District.

C. Approval of the Board Minutes of the November 18, 2015 Mangrove Workshop

Mr. Smith presented the Board Minutes of the November 18, 2015 Mangrove Workshop and asked for questions, comments or corrections.

On a MOTION by Mr. Schoen, SECONDED by Mr. Varady, Jr., WITH ALL IN FAVOR, the Board approved the Board Minutes of the November 18, 2015 Mangrove Workshop for the Palms of Terra Ceia Bay Community Development District.

D. Approval of the Board Minutes of the November 19, 2015 Funding Workshop

Mr. Smith presented the Board Minutes of the November 19, 2015 Funding Workshop and asked for comments, questions or corrections.

Change the date on Exhibit 4 from the 18th to the 19th.

1 On a MOTION by Mr. Schoen, SECONDED by Mr. Varady, Jr., WITH ALL IN FAVOR, the Board
2 approved the Board Minutes of the November 19, 2015 Funding Workshop, as amended, for the Palms of
3 Terra Ceia Bay Community Development District.

4
5 **FOURTH ORDER OF BUSINESS – Financial Report**

6 **A. Acceptance of the Financial Statements (under separate cover)**

7 Mr. St. Denis presented the Financial Statements and asked for questions or comments.

8 This item was tabled to the January: presented but no vote.

9 **FIFTH ORDER OF BUSINESS – Business Matters**

10 **A. Consideration and Board Approval of the Recommendation of the Audit Committee**

11 Mr. St. Denis presented the Audit Committee’s Criteria change recommendation and asked for
12 comments or questions.

- | | | | |
|----|----|--------------------------------------|-----------|
| 13 | 1. | Ability of Personnel | 20 Points |
| 14 | 2. | Proposers Experience | 15 Points |
| 15 | 3. | Understanding of Scope of Work | 15 Points |
| 16 | 4. | Ability to Furnish Required Services | 20 Points |
| 17 | 5. | Price | 30 Points |

18 On a MOTION by Mr. Varady, Jr., SECONDED by Ms. Gard, WITH ALL IN FAVOR, the Board approved
19 the recommendations of the Audit Committee: the approval of the RFP, approval of the ratings criteria as
20 amended, and the advertising for Auditor Services for the Palms of Terra Ceia Bay Community Development
21 District.

22
23 **B. Palmetto Mayor, Commissioners and Staff at Time Certain 5:30 p.m.**

24 Mr. Smith presented the Palmetto Mayor, Commissioners and Staff for a discussion with the
25 community.

26 **C. Discussion of Mangrove Permit Modification Map**

27 **D. Discussion of Direction for the Assessment Methodology Report (AMR)**

28 On a MOTION by Mr. Varady, Jr., SECONDED by Ms. Gard, WITH ALL IN FAVOR, the Board agreed to
29 postpone discussion of items **5C** and **5D** until the workshops scheduled in January 2016 for the Palms of
30 Terra Ceia Bay Community Development District.

31
32 **SIXTH ORDER OF BUSINESS – Other Business Matters**

33 Discussion was held concerning the election of officers in January 2016.

34 On a MOTION by Mr. Schoen, SECONDED by Ms. Gard, WITH Mr. Varady, Jr. and Mr. Smith voting
35 Nay, the motion failed due to a tie for the Palms of Terra Ceia Bay Community Development District.

36
37 Mr. Smith requested approval of a light pole at a cost not to exceed \$6,000.

38 On a MOTION by Mr. Varady, Jr., SECONDED by Ms. Gard, WITH ALL IN FAVOR, the Board
39 authorized the replacement of the the light pole for a cost not to exceed \$6,000 for the Palms of Terra Ceia
40 Bay Community Development District.

41
42 **SEVENTH ORDER OF BUSINESS – Public Comments**

43 There being none, next item followed.

44 **EIGHTH ORDER OF BUSINESS – Manager’s Report**

1 There being none, next item followed.

2 **NINTH ORDER OF BUSINESS - Adjournment**

3 On a MOTION by Mr. Schoen, SECONDED by Mr. Varady, Jr., WITH ALL IN FAVOR, the Board
4 adjourned the meeting for the Palms of Terra Ceia Bay Community Development District.

5

6 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
7 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
8 *including the testimony and evidence upon which such appeal is to be based.*

9

10

11 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
12 meeting held on 12/16.

13

14

15 Signature

Signature

16

17 Drew St Denis

BRADFORD J SMITH

18 Printed Name

Printed Name

19 Title: Secretary Assistant Secretary

Title: Chairman Vice Chairman

20