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MINUTES OF MEETING
AUDIT COMMITTEE
PALMS OF TERRA CEIA BAY
COMMUNITY DEVELOPMENT DISTRICT

7 A meeting of the Audit Committee for the Palms of Terra Ceia Bay Community Development District
8 was held Tuesday, December 8, 2015 at the Palmetto Library, 923 6th Street West, Palmetto FL.

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FIRST ORDER OF BUSINESS – Roll Call

Mr. St. Denis called the meeting to order.

Present and constituting a quorum were:

12	Bradford Smith	Board Supervisor, Chairman
13	Joseph Varady, Jr.	Board Supervisor, Vice Chairman
14	Barbara Gard	Board Supervisor, Assistant Secretary
15	Bob Schoen	Board Supervisor, Assistant Secretary

Also present were:

17 Bruce St. Denis District Manager

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SECOND ORDER OF BUSINESS – Meeting Properly Advertised

Mr. Smith verified that the meeting was properly advertised.

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THIRD ORDER OF BUSINESS – Auditor Selector Process

A. RFP Instruction, Auditor Advertising, and Evaluation Criteria

22 Mr. St. Denis presented the RFP Instructions, Auditor Advertising and Evaluation Criteria, and
23 asked for comments or questions.

24 Discussion ensued and the ratings criteria were changed as follows:

- | | | | |
|----|----|--------------------------------------|-----------|
| 25 | 1. | Ability of Personnel | 20 points |
| 26 | 2. | Proposers Experience | 15 points |
| 27 | 3. | Understanding of Scope of Work | 15 points |
| 28 | 4. | Ability to Furnish Required Services | 20 points |
| 29 | 5. | Price | 30 points |

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On a MOTION by Mr. Varady, Jr., SECONDED by Ms. Gard, WITH ALL IN FAVOR, the Audit Committee approved the RFP, the ratings criteria, as amended, and the Auditor Advertising for the Palms of Terra Ceia Bay Community Development District.

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FOURTH ORDER OF BUSINESS – Adjournment

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On a MOTION by Ms. Gard, SECONDED by Mr. Varady, Jr., WITH ALL IN FAVOR, the Board adjourned the meeting for the Palms of Terra Ceia Bay Community Development District.

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41 **Each person who decides to appeal any decision made by the Board with respect to any matter*
42 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
43 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 11/10/16.

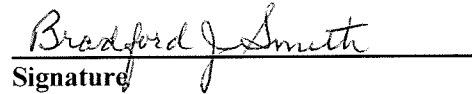


Signature

BRUCE ST. DENIS

Printed Name

Title: Secretary Assistant Secretary



Signature

BRADFORD J SMITH

Printed Name

Title: Chairman Vice Chairman